



## **CITY COUNCIL AGENDA**

**August 15, 2023**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 4**
- 6. ADMINISTRATION AGENDA p 5**
  - A. City Council Meeting Minutes – August 1, 2023
- 7. PRESENTATIONS / PROCLAMATIONS p 10**
  - A. Greg Lehr- USD 262 Superintendent
- 8. PUBLIC FORUM (*Citizen input and requests*) p 10**
- 9. APPOINTMENTS p 10**
- 10. OLD BUSINESS p 11**
  - A. Ordinance 1393-23; Standard Traffic Ordinance p 11
  - B. Ordinance 1394-23; Uniform Public Offense Code p 15
- 11. NEW BUSINESS p 19**
  - A. Resolution 738-23: Request to Sedgwick County for Island Annexation p 19
  - B. Final Pay App for Ford Street p 29
  - C. Final Pay App for Cedar Ridge p 38
  - D. Supplemental agreement for Cedar Ridge Inspection p 42
  - E. Approval of Debt Policy p 45
  - F. Approval of Investment Policy p 52
- 12. CONSENT AGENDA p 60**
  - A. Appropriation Ordinance – August 15, 2023 p 61
  - B. Check Reconciliation – July 2023 p 69
  - C. Treasurer’s Report – July 2023. p 74
  - D. Revenue and Expense Summary – July, 2023 p 76
  - E. Planning and Zoning Board Minutes – July 25, 2023 p 88
  - F. Economic Development Board Minutes – August 2, 2023 p 91
  - G. Lions Park usage request from Valley Center Booster Club– August 19, 2023 p 93
  - H. Temporary closure of McLaughlin Pond- September 20<sup>th</sup>-23rd. p 97

- 13. STAFF REPORTS p 99**
- 14. GOVERNING BODY REPORTS p 101**
- 15. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenterks.org](mailto:cityclerk@valleycenterks.org) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenterks.org](http://www.valleycenterks.org) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the August 1, 2023, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING

August 1, 2023

CITY HALL

121 S. MERIDIAN

Councilmember Gina Gregory called the council meeting to order at 7:00 p.m. with the following members present: Chris Matt Stamm, Chris Evans, Clint Bass, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Mayor Lou Cicirello and Ben Anderson

Staff Present: Ryan Shrack, Community Development Director  
Lloyd Newman, Public Safety Director  
Gage Scheer, City Engineer  
Barry Arbuckle, City Attorney  
Barry Smith, Assistant City Administrator  
Brent Clark, City Administrator  
Kristi Carrithers, City Clerk  
Desirae Womack, City Treasurer

Press present:

**APPROVAL OF AGENDA**

Gregory announced addition of New Business, item A, “Pre-approval of potential CHIP application” for agenda. Stamm moved to approve the agenda as amended, seconded by Evans. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

**JULY 18, 2023, CITY COUNCIL MINUTES-**

Bass moved to approve the minutes of the July 18, 2023, City Council meeting as presented, seconded by Evans. Vote yea: Unanimous Motion Carried.

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM – None**

**APPOINTMENTS – None**

**OLD BUSINESS – None**

**NEW BUSINESS-**

**A. PRE-APPROVAL OF POTENTIAL CHIP APPLICATION**

Community Development Director Shrack explained the CHIP program. It is an economic development incentive tool designed for developers to invest in residential growth through construction of new multi-family rental properties. Shrack explained that 45 duplexes are planned on the 5 lots in Sunflower Valley. Developed Fisher Wells with Bridget Development addressed Council. He explained that pre-approval is being requested to present to bank to make the purchase more feasible financially.

Kerstetter inquired about the rent and target market of renters. While Stamm likes the project, he expressed frustration with the addition of this item being added to agenda at last minute. Wilson inquired why a pre-approval is needed. Clark explained that the specials on these lots will be high, and a pre-

approval helps secure the financial backing. Bass and Stamm both feel that all cities need a variety of home for residents, and they appreciate the investment in Valley Center.

Stamm moved to give pre-approval for CHIP process from Bridger Development for properties located in the Sunflower Valley subdivision, seconded by Bass. Vote yea: unanimous. Motion carried.

**B. RESOLUTION 737-23: AUTHORIZING THE SALE OF TEMPORARY NOTES**

Assistant City Administrator Smith presented the Temporary Note Sale Documents and Resolution 737-23 authorizing the sale of General Obligation Temporary Notes, Series 2023-1. He explained that the sale will be August 30, 2023, and will be presented to Council at the September 5, 2023, City Council meeting. Kerstetter verified that the funds listed under Sunflower Valley and Prairie Lakes Additions will ultimately be paid with specials.

Wilson moved to approve Resolution 737-23 authorizing the sale of General Obligation Temporary Notes, Series 2023-1. Motion seconded by Bass. Vote Yea: unanimous. Motion carried.

**C. ORDINANCE 1393-23; STANDARD TRAFFIC ORDINANCE**

Public Safety Director Newman presented Ordinance 1393-23 for 1<sup>st</sup> reading approval. This is the annual update to the Standard Traffic Ordinance.

Evans moved to adopt Ordinance 1393-23, amending Chapter 10.04, section 10 of the Valley Center Municipal Code and amendments thereto related to the Regulation of Traffic within the corporate limits of the City of Valley Center, Kansas, for 1st reading. Seconded by Bass. Vote Yea: unanimous. Motion carried.

**D. ORDINANCE 1394-23; UNIFORM PUBLIC OFFENSE CODE**

Public Safety Director Newman presented Ordinance 1394-23 for 1<sup>st</sup> reading approval. This is the annual update to the Uniform Public Offense Code.

Bass moved to adopt Ordinance 1394-23, amending Chapter 9.01 of the Valley Center Municipal Code and amendments thereto, for 1st reading. Motion seconded by Evans. Vote Yea: unanimous. Motion carried.

**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE – AUGUST 1, 2023**

**B. DELINQUENT ACCOUNT REPORT – MAY 2023**

**C. VALLEY CENTER PUBLIC LIBRARY 2<sup>ND</sup> QUARTER REPORTS**

Bass moved, seconded by Stamm to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

**ASST CITY ADMINISTRATOR SMITH**

Included the budget summary for Council review. Smith stated it will be published in the Ark Valley News August 10<sup>th</sup>. The budget hearing will be held September 5, 2023, at 7:00pm in City Hall.

**CITY ADMINISTRATOR CLARK**

Farmer's Market will be this Thursday. Reminded everyone of the back-to-school bash on August 5<sup>th</sup>. Main Street will be closed between Ash and Park from 1:00-11:00pm. Also announced the groundbreaking for the Aquatic Center will be August 24, 2023, at 7:00pm.

**GOVERNING BODY REPORTS-**

**COUNCILMEMBER STAMM**

Attended the cookout hosted by Valley Center for employees of both Park City and Valley Center. Stated it was a lot of fun.

**COUNCILMEMBER KERSTETTER**

Inquired whether the swimming pool can stay open later into the summer. Would like to be open at least on the weekends while it is still so hot.

COUNCILMEMBER COLBERT

Colbert asked if someone would like to make a nomination for designated veteran for PBS. Colbert also reported that a Resolution will be read tomorrow at the Sedgwick County Commission meeting recognizing Valley Center as a Purple Heart City. On August 7<sup>th</sup>, a short program will be held for all Sedgwick County Purple Heart City.

Colbert moved to adjourn, second by Kerstetter. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 7:31 PM.**

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**Kristi Carrithers, City Clerk**



**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of the August 1, 2023, Regular Council Meeting as presented/ amended.**

**PRESENTATIONS / PROCLAMATIONS**

**PUBLIC FORUM**

**APPOINTMENTS**

**OLD BUSINESS**

**A. ORDINANCE 1393-23; STANDARD TRAFFIC ORDINANCE:**

Public Safety Director Newman will present Ordinance 1393-23 to adopt the 2023 Standard Traffic Ordinance for 2<sup>nd</sup> reading.

- Ordinance 1393-23

## **ORDINANCE NO. 1393-23**

**AN ORDINANCE RELATED TO THE REGULATION OF TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KANSAS, INCORPORATING BY REFERENCE THE 2023 "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES," 50TH EDITION, AMENDING CHAPTER 10.04 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS THERETO.**

**BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1.** The Valley Center Municipal Code, Title 10, "Vehicles and Traffic," Chapter 10.04, "Standard Traffic Ordinance," Section 10, "Incorporating Standard Traffic Ordinance," is hereby amended to read as follows:

### **10.04.010. Incorporating Standard Traffic Ordinance**

There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Valley Center, Kansas, the 2023 "Standard Traffic Ordinance for Kansas Cities, 50th Edition", prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are omitted, deleted, modified or changed by Chapter 10 of the Valley Center Municipal Code, and amendments thereto. At least one copy of the Standard Traffic Ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1393-23," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change, and to which shall be attached a copy of the incorporating ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the City charged with enforcement of the chapter shall be supplied, at the cost of the City, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

**Section 2.** Amendment to Sec. 29 of the 2023 Standard Traffic Ordinance for Kansas Cities, 50th Edition, Section 29 of the 2023 Standard Traffic Ordinance for Kansas Cities is hereby amended to provide for and describe the offense of careless driving by addition to this Standard Traffic Ordinance for Kansas Cities as Section "29a" which will provide as follows:

### **Section 29a. Careless Driving; Penalties**

Any person who upon a public street or highway drives a vehicle in a manner as to indicate a careless or heedless disregard for the safety of persons or property is guilty of careless driving. A careless driving conviction is to be punished by a fine of not to exceed \$500.

**Section 3.** Amendment to Section 85 of the 2023 Standard Traffic Ordinance for Kansas Cities, 50<sup>th</sup> Edition, Section 85 of the 2023 Standard Traffic Ordinance for Kansas Cities is amended to provide for and describe the offense of overtime parking by the addition to Section

85 of the 50<sup>th</sup> Edition of the 2023 Standard Traffic Ordinance for Kansas Cities, a subsection (f) which shall state as follows:

(f) Stand or park a vehicle for a continuous period in excess of 72 hours without driving said vehicle from its parked position.

**Section 4. Severability.** Those sections, paragraphs, and provisions of Title 10 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Section 1 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

**Section 5. Savings Clause.** Neither the adoption of the Ordinance, nor the future repeal or amendment of any section or part or portion thereof, shall in any manner affect the prosecution for violation of this Ordinance or future amendments thereto, nor be construed as a waiver of any license, fee or penalty at said effective date and unpaid under either this Ordinance or future amendments thereto, nor be construed as affecting any of the provisions of this Ordinance relating to the collection of any such license, fee or penalty, or the penal provisions applicable to any violation thereof, nor to affect the validity of any bond or cash deposit in lieu thereof required to be posted, filed or deposited pursuant to any ordinance, all rights and obligations thereunder shall continue in full force and effect.

**Section 6. Applicability and Effective Date.** All portions of former ordinances in conflict herewith are hereby repealed or superseded. This Ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 15<sup>th</sup> day of August, 2023.**

First Reading: August 1, 2023  
Second Reading: August 15, 2023

[SEAL]

ATTEST:

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Lou Cicirello, Mayor

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Kristi Carrithers, City Clerk

**OLD BUSINESS**

**RECOMMENDED ACTION**

**A. ORDINANCE 1393-23; STANDARD TRAFFIC ORDINANCE:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommends motion to adopt Ordinance 1393-23, amending Chapter 10.04, section 10 of the Valley Center Municipal Code and amendments thereto related to the Regulation of Traffic within the corporate limits of the City of Valley Center, Kansas, for 2<sup>nd</sup>. reading**

**OLD BUSINESS**

**B. ORDINANCE 1394-23; UNIFORM PUBLIC OFFENSE CODE:**

Public Safety Director Newman will present Ordinance 1394-23, Uniform Public Offense Code for 2<sup>nd</sup>. reading.

- Ordinance 1394-23

## **ORDINANCE NO. 1394-23**

**AN ORDINANCE RELATED TO THE REGULATION OF PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KANSAS, INCORPORATING BY REFERENCE THE “2023 UNIFORM PUBLIC OFFENSE CODE,” 39th EDITION, AMENDING CHAPTER 9.01 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS THERETO; AMENDING THE PROVISIONS THEREOF THAT REGULATE.**

**BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1.** The Valley Center Municipal Code, Title 9, “Public Peace, Safety and Morals,” Chapter 9.01, “Uniform Public Offense Code,” Section 10, “Adopted by Reference,” is hereby amended to read as follows:

### **9.01.010      Incorporating Uniform Public Offense Code**

There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Valley Center, Kansas, that certain code known as the 2023 "Uniform Public Offense Code for Kansas Cities," 39th Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, with certain additions as are provided in Section 2 of this Ordinance. At least one copy of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1394-23," and to which shall be attached a copy of this Ordinance, and filed with the City Clerk, to be open for inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the City charged with the enforcement of this ordinance shall be supplied, at the cost of the City, such number of official copies of the ordinance similarly marked, as may be deemed expedient.

**Section 2. Severability.** Those sections, paragraphs, and provisions of Title 9 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Sections 1 and 2 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

**Section 3. Savings Clause.** Neither the adoption of the Ordinance, nor the future repeal or amendment of any section or part or portion thereof, shall in any manner affect the



prosecution for violation of this Ordinance or future amendments thereto, nor be construed as a waiver of any license, fee or penalty at said effective date and unpaid under either this Ordinance or future amendments thereto, nor be construed as affecting any of the provisions of this Ordinance relating to the collection of any such license, fee or penalty, or the penal provisions applicable to any violation thereof, nor to affect the validity of any bond or cash deposit in lieu thereof required to be posted, filed or deposited pursuant to any ordinance, all rights and obligations thereunder shall continue in full force and effect.

**Section 4. Applicability and Effective Date** All portions of former ordinances in conflict herewith are hereby repealed or superseded. This ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 15th day of August 2023.**

First Reading: August 1, 2023

Second Reading: August 15, 2023

{SEAL}

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Lou Cicirello, Mayor

ATTEST:

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Kristi Carrithers, City Clerk

**OLD BUSINESS**

**RECOMMENDED ACTION**

**B. ORDINANCE 1394-23; UNIFORM PUBLIC OFFENSE CODE:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommends motion to adopt Ordinance 1394-23, amending Chapter 9.01 of the Valley Center Municipal Code and amendments thereto, for 2<sup>nd</sup>. reading.**

**NEW BUSINESS**

**A. RESOLUTION 738-23: REQUEST TO SEDGWICK COUNTY FOR ISLAND ANNEXATION:**

City Administrator Clark will present Resolution 738-23 seeking that Sedgwick County determine that lands within Sedgwick County be annexed into the City of Valley Center.

- Resolution 738-23
- Letter of request from Steven and Sheryl Simons
- Map of proposed annexation
- Letter of request from David Leeker
- Map of proposed annexation
- Letter of request from Leeker Partnership
- Map of proposed annexation

**RESOLUTION NO. 738-23**

A RESOLUTION OF THE CITY OF VALLEY CENTER KANSAS SEEKING, PURSUANT TO THE AUTHORITY OF K.S.A. 12-520c, THAT THE SEDGWICK COUNTY KANSAS BOARD OF COUNTY COMMISSIONERS FIND AND DETERMINE THAT CERTAIN LANDS WITHIN SEDGWICK COUNTY KANSAS, BUT NOT ADJOINING VALLEY CENTER KANSAS, MAY BE ANNEXED INTO THE CITY OF VALLEY CENTER KANSAS PER THE CIRCUMSTANCES SET FORTH IN K.S.A. 12-520c.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER KANSAS THAT:

WHEREAS, under K.S.A. 12-520c, a city may, under certain circumstances, annex land to the city that does not presently adjoin the boundaries of the annexing city, and

WHEREAS, the owner of the below described three tracts of land in Sedgwick County Kansas has in August 2023 petitioned the governing body of the city of Valley Center Kansas for annexation to the city of Valley Center Kansas, but said land does not adjoin the present city boundary, and is located approximately .6 miles west of the present Valley Center Kansas boundary, and is located in Sedgwick County Kansas in Section 34 Township 25 Range 1 west of the 6<sup>th</sup> principal meridian and within Section 34 and described as:

TRACT 1: The Southwest Quarter of Section 34, Township 25 South, Range 1 West of the 6<sup>th</sup> P.M., Sedgwick County, Kansas, EXCEPT a tract described as beginning at the Southwest corner of the Southwest Quarter of said Section; thence East 800 feet; thence North 545 feet; thence West 800 feet to the West line of Section 34; thence South 545 feet to the point of beginning, except road right of way.

TRACT 2: The East Half of the Northwest Quarter of Section 34, Township 25 South, Range 1 West of the 6<sup>th</sup> P.M., except road right of way.

TRACT 3: The West Half of the Northwest Quarter of Section 34, Township 25 South, Range 1 West of the 6<sup>th</sup> P.M., except road right of way, and

WHEREAS, K.S.A. 12-520c requires that in such cases requesting a non-adjoining annexation, the proposed annexing city requests by resolution that the governing board of county commissioners conduct an inquiry to find and determine whether the proposed annexation would hinder or prevent the proper growth and development of the area or that of another incorporated city, and

WHEREAS, the governing body of the city of Valley Center Kansas, by the passage of this resolution, has expressed a favorable disposition to the annexation of this land upon a favorable determination by the Sedgwick County Board of County Commissioners,

BE IT THEREFORE RESOLVED THAT, the governing body of the city of Valley Center Kansas respectfully requests that, pursuant to K.S.A. 12-520c, the Sedgwick County Kansas Board of County Commissioners, conduct the factual inquiry required by K.S.A. 12-520c (a)(3), and find and determine that the annexation of the previously described tracts will not hinder or prevent the proper growth and development of this area or that of another incorporated city within Sedgwick County Kansas, and enter such a finding in the Sedgwick County Kansas records.

PASSED AND APPROVED by the governing body of the City of Valley Center, Kansas, on the \_\_\_\_ day of August, 2023.

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MAYOR

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CITY CLERK

August 15<sup>th</sup>, 2023

City of Valley Center  
121 S. Meridian  
P.O. Box 188  
Valley Center, KS 67147

**RE: Island Annexation Request**

Dear Mayor Cicirello and Members of Council:

I hereby undersigned being the owner and legal representative of the property legally described as:

**The Southwest Quarter of Section 34, Township 25 South, Range 1 West of the 6<sup>th</sup> P.M., Sedgwick County, Kansas, EXCEPT a tract described as beginning at the Southwest corner of the Southwest Quarter of said Section; thence East 800 feet; thence North 545 feet; thence West 800 feet to the West line of Section 34; thence South 545 feet to the point of beginning.**

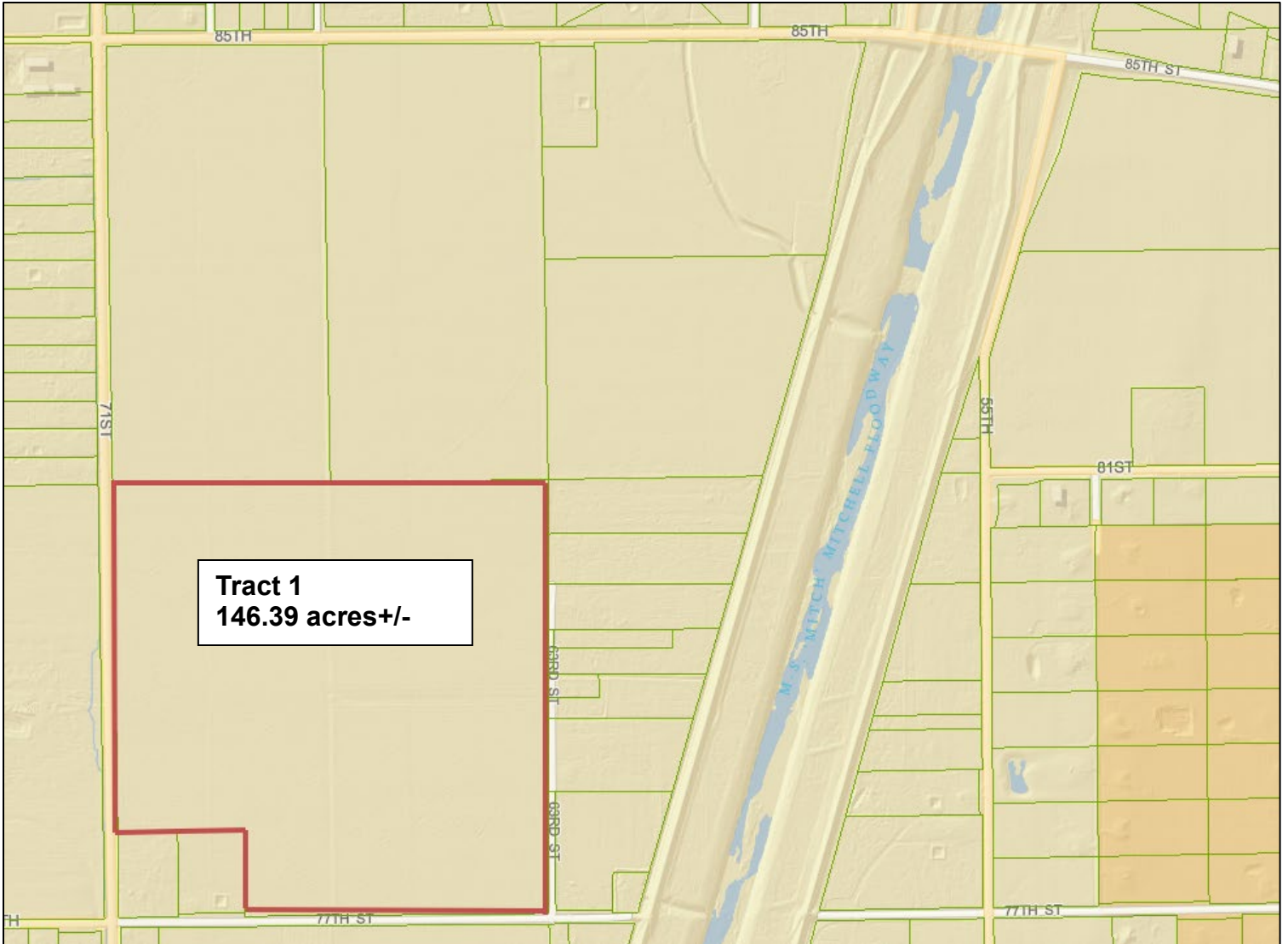
herby request the island annexation of the described property into the City of Valley Center, Kansas.

  
Full Legal Signature

STEVE SIMON  
Name (print)

6042 N. RIDGE RD MAIZE, KS 67101  
Mailing Address

8/15/23  
Date



August 15<sup>th</sup>, 2023

City of Valley Center  
121 S. Meridian  
P.O. Box 188  
Valley Center, KS 67147

**RE: Island Annexation Request**

Dear Mayor Cicirello and Members of Council:

I hereby undersigned being the owner and legal representative of the property legally described as:

**The East Half of the Northwest Quarter of Section 34, Township 25  
South, Range 1 West of the 6<sup>th</sup> P.M., Sedgwick County, Kansas;**

herby request the island annexation of the described property into the City of Valley Center, Kansas.

David Leher

Full Legal Signature

David Leher

Name (print)

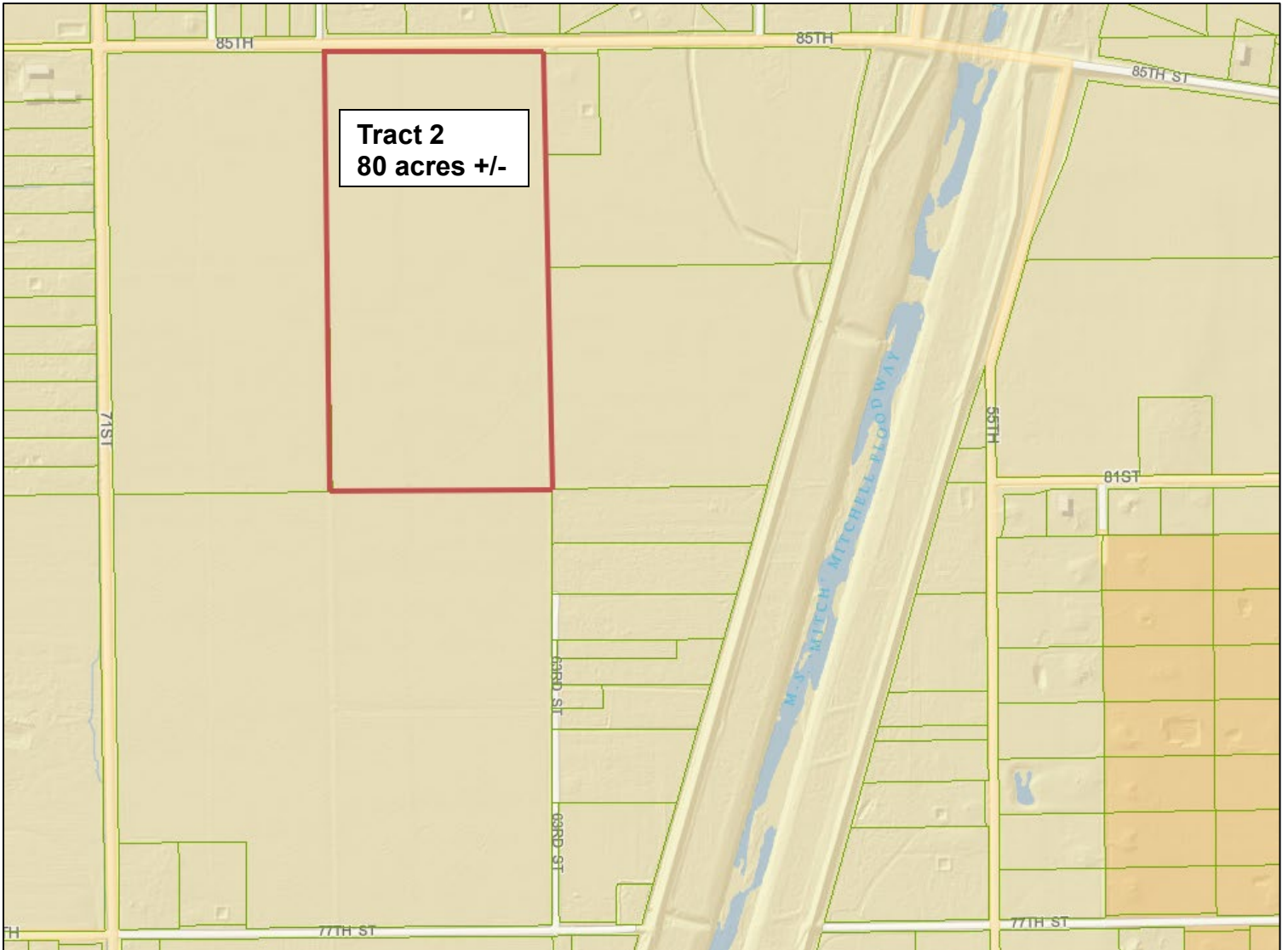
3772 Jeanette Wichita KS

Mailing Address

8-10-23

Date





August 15<sup>th</sup>, 2023

City of Valley Center  
121 S. Meridian  
P.O. Box 188  
Valley Center, KS 67147

***RE: Island Annexation Request***

Dear Mayor Cicirello and Members of Council:

I hereby undersigned being the owner and legal representative of the property legally described as:

**The West Half of the Northwest Quarter of Section 34, Township 25  
South, Range 1 West of the 6<sup>th</sup> P.M., Sedgwick County, Kansas,**

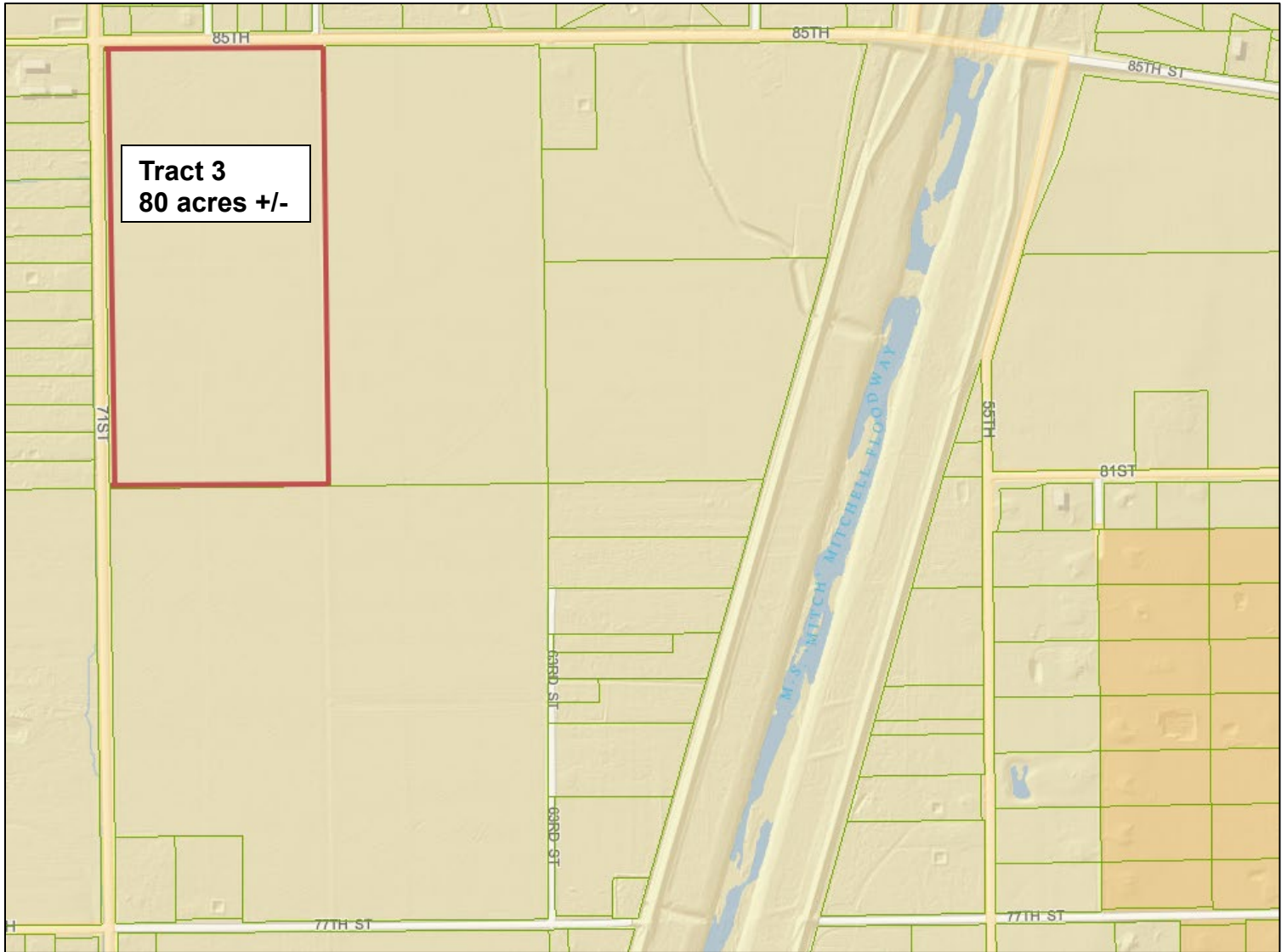
herby request the island annexation of the described property into the City of Valley Center, Kansas.

David Leeker  
Full Legal Signature

David Leeker  
Name (print)

3772 Jeannette Wichita  
Mailing Address

8-10-23  
Date



**NEW BUSINESS**

**RECOMMENDED ACTION**

**A. RESOLUTION 738-23: REQUEST TO SEDGWICK COUNTY FOR  
ISLAND ANNEXATION:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to approve Resolution 738-23 regarding island annexation approval from Sedgwick County.**

**NEW BUSINESS**

**B. FINAL PAY APP FOR FORD STREET:**

Gage Scheer, PEC will request payment on final pay app for the Ford Street project. The amount due is \$610,539.46.

- Final pay app



## Contractor's Application for Payment No. #12 (Final)

Application Period: July 01 - July 31, 2023		Application Date: 7/31/2023	
To (Owner): City of Valley Center	From (Contractor): Wildcat Construction, Inc	Via (Engineer): Professional Engineering Consultants, P.A.	
Project: Ford Street Improvements	Contract: 200557-000 Ford Street Improvement, Valley Center		
Owner's Contract No.: 35-200557-000-2502	Contractor's Project No.: 7267	Engineer's Project No.: 35-200557-000-2502	

### Application For Payment Change Order Summary

Number	Additions	Deductions	
#1	N/A		
#2	\$48,457.18		
#3	\$1,175.20		
#4	\$6,623.66		
#5	\$7,874.39	(\$41,431.54)	
#6	\$1,404.00		
#7	\$18,536.66	(\$4,250.00)	
#8	\$2,950.00		
#9	\$175.35	(\$1,961.90)	
<b>TOTALS</b>	\$87,196.44	(\$47,643.44)	
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>\$39,553.00</b>		

1. ORIGINAL CONTRACT PRICE.....	\$ 5,148,897.60
2. Net change by Change Orders.....	\$ 39,553.00
3. Current Contract Price (Line 1 ± 2).....	\$ 5,188,450.60
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 5,188,450.60
5. RETAINAGE:	
a. 0% X \$5,188,450.60 Work Completed.....	\$ 0.00
b. 0% X \$0.00 Stored Material.....	\$ 0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 5,188,450.60
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 4,577,911.14
8. AMOUNT DUE THIS APPLICATION.....	\$ 610,539.46
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 0.00

#### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

#### Contractor Signature

By: Zhi Li <i>Zhi Li</i>	Date: 7/31/2023
<b>Resident Project Representative (RPR/OSR) Signature</b>	
By: <i>Stephen Lacy</i>	Date: 7/31/2023

Payment of:	\$	\$610,539.46
		(Line 8 or other - attach explanation of the other amount)
is recommended by:		<u>7/31/2023</u>
		(Engineer) (Date)
Payment of:	\$	\$610,539.46
		(Line 8 or other - attach explanation of the other amount)
is approved by:		
		(Owner) (Date)
Approved by:		
		Funding or Financing Entity (if applicable) (Date)

**Progress Estimate - Unit Price Work****Contractor's Application**

For (Contract): 200557-000 Ford Street Improvement, Valley Center								Application Number: #12 (Final)				
Application Period: July 01 - July 31, 2023								Application Date: 7/31/2023				
A					B	C	D	E	F			G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)							
	Base Bid (Concrete Option)											
1	8" Portland Cement Concrete Pavement	26810	SY	\$70.90	\$1,900,829.00	26810	\$1,900,829.00		\$1,900,829.00	100.0%		
2	8" Reinforced Concrete Valley Gutter	2433	SY	\$63.90	\$155,468.70	2433	\$155,468.70		\$155,468.70	100.0%		
3	5" Concrete Ditch Lining	228	SY	\$97.30	\$22,184.40	228	\$22,184.40		\$22,184.40	100.0%		
4	8" Reinforced Crushed Rock Base	34976	SY	\$11.50	\$402,224.00	34976	\$402,224.00		\$402,224.00	100.0%		
5	6" Reinforced Concrete Drive	1675	SY	\$42.20	\$70,685.00	1675	\$70,685.00		\$70,685.00	100.0%		
6	Gravel	162	SY	\$8.30	\$1,344.60	162	\$1,344.60		\$1,344.60	100.0%		
7	Asphalt Millings (2")	543	SY	\$9.00	\$4,887.00	543	\$4,887.00		\$4,887.00	100.0%		
8	Asphaltic Concrete Overlay (2")	543	SY	\$18.00	\$9,774.00	543	\$9,774.00		\$9,774.00	100.0%		
9	Monolithic Edge Curb	823	LF	\$3.80	\$3,127.40	823	\$3,127.40		\$3,127.40	100.0%		
10	Combined Curb And Gutter	13761	LF	\$23.00	\$316,503.00	13761	\$316,503.00		\$316,503.00	100.0%		
11	Curb Cuts	11	EACH	\$618.00	\$6,798.00	11	\$6,798.00		\$6,798.00	100.0%		
12	Concrete Sidewalk	18065	SF	\$5.90	\$106,583.50	18065	\$106,583.50		\$106,583.50	100.0%		
13	Wheelchair Ramp	4	EACH	\$1,467.00	\$5,868.00	4	\$5,868.00		\$5,868.00	100.0%		
14	Unclassified Excavation	12241	CY	\$4.50	\$55,084.50	12241.00	\$55,084.50		\$55,084.50	100.0%		
15	Contractor Furnished Borrow	5525	CY	\$15.25	\$84,256.25	5525.00	\$84,256.25		\$84,256.25	100.0%		
16	Pavement Removal	24757	SY	\$4.45	\$110,168.65	24757.00	\$110,168.65		\$110,168.65	100.0%		
17	Fence (Chain Link) (6-ft)	85	LF	\$50.00	\$4,250.00	85	\$4,250.00		\$4,250.00	100.0%		
18	Mailbox (Remove And Reset)	14	EACH	\$250.00	\$3,500.00	14	\$3,500.00		\$3,500.00	100.0%		
19	Water Meter Relocation	1	EACH	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00	100.0%		
20	Water Meter Removal	1	EACH	\$600.00	\$600.00	1	\$600.00		\$600.00	100.0%		
21	Water Valve Adjustment	7	EACH	\$800.00	\$5,600.00	7	\$5,600.00		\$5,600.00	100.0%		
22	Water Meter Adjustment	1	EACH	\$800.00	\$800.00	1	\$800.00		\$800.00	100.0%		
23	Fire Hydrant Assembly	2	EACH	\$6,000.00	\$12,000.00	2	\$12,000.00		\$12,000.00	100.0%		
24	10' Type 1 Curb Inlet	22	EACH	\$4,500.00	\$99,000.00	22	\$99,000.00		\$99,000.00	100.0%		
25	5' Type 1 Curb Inlet	17	EACH	\$3,500.00	\$59,500.00	17	\$59,500.00		\$59,500.00	100.0%		
26	15' Type 1 Curb Inlet	1	EACH	\$5,100.00	\$5,100.00	1	\$5,100.00		\$5,100.00	100.0%		
27	Driveway Grate Inlet	1	EACH	\$2,700.00	\$2,700.00	1	\$2,700.00		\$2,700.00	100.0%		
28	Area Inlet (Special)	1	EACH	\$4,000.00	\$4,000.00	1	\$4,000.00		\$4,000.00	100.0%		
29	Area Inlet	1	EACH	\$3,500.00	\$3,500.00	1	\$3,500.00		\$3,500.00	100.0%		
30	4' Precast Manhole	1	EACH	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00	100.0%		
31	5' Precast Manhole	6	EACH	\$2,500.00	\$15,000.00	6	\$15,000.00		\$15,000.00	100.0%		
32	7x4' Reinforced Concrete Manhole	1	EACH	\$4,500.00	\$4,500.00	1	\$4,500.00		\$4,500.00	100.0%		

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A						B	C	D	E	F	G
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
33	3-8"x3"x52' RCB	1	EACH	\$130,000.00	\$130,000.00	1	\$130,000.00		\$130,000.00	100.0%	
34	3-8"x3"x44' RCB	1	EACH	\$94,600.00	\$94,600.00	1	\$94,600.00		\$94,600.00	100.0%	
35	15" RCP End Section	1	EACH	\$700.00	\$700.00	1	\$700.00		\$700.00	100.0%	
36	23"x14" RCPHE End Section	6	EACH	\$800.00	\$4,800.00	6	\$4,800.00		\$4,800.00	100.0%	
37	24" RCP End Section	2	EACH	\$750.00	\$1,500.00	2	\$1,500.00		\$1,500.00	100.0%	
38	30"x19" RCPHE End Section	4	EACH	\$800.00	\$3,200.00	4	\$3,200.00		\$3,200.00	100.0%	
39	45"x29" RCPHE End Section	6	EACH	\$1,400.00	\$8,400.00	6	\$8,400.00		\$8,400.00	100.0%	
40	48" RCP End Section	2	EACH	\$1,500.00	\$3,000.00	2	\$3,000.00		\$3,000.00	100.0%	
41	60"x38" RCPHE End Section	1	EACH	\$1,825.00	\$1,825.00	1	\$1,825.00		\$1,825.00	100.0%	
42	8" PVC	28	LF	\$30.00	\$840.00	28	\$840.00		\$840.00	100.0%	
43	15" RCP	2448	LF	\$30.00	\$73,440.00	2448	\$73,440.00		\$73,440.00	100.0%	
44	18" RCP	339	LF	\$35.00	\$11,865.00	339	\$11,865.00		\$11,865.00	100.0%	
45	24" RCP	79	LF	\$45.00	\$3,555.00	79	\$3,555.00		\$3,555.00	100.0%	
46	48" RCP	69	LF	\$150.00	\$10,350.00	69	\$10,350.00		\$10,350.00	100.0%	
47	23"x14" RCPHE	1622	LF	\$50.00	\$81,100.00	1622	\$81,100.00		\$81,100.00	100.0%	
48	30"x19" RCPHE	184	LF	\$65.00	\$11,960.00	184	\$11,960.00		\$11,960.00	100.0%	
49	45"x29" RCPHE	229	LF	\$130.00	\$29,770.00	229	\$29,770.00		\$29,770.00	100.0%	
50	60"x38" RCPHE	48	LF	\$200.00	\$9,600.00	48	\$9,600.00		\$9,600.00	100.0%	
51	Riprap	77	SY	\$80.00	\$6,160.00	77	\$6,160.00		\$6,160.00	100.0%	
52	Pavement Marking	1	LS	\$42,000.00	\$42,000.00	1.00	\$42,000.00		\$42,000.00	100.0%	
53	Signing	1	LS	\$7,500.00	\$7,500.00	1.00	\$7,500.00		\$7,500.00	100.0%	
54	Traffic Control	1	LS	\$89,400.00	\$89,400.00	1.00	\$89,400.00		\$89,400.00	100.0%	
55	Temporary And Permanent Project Seeding	9	ACRE	\$2,791.00	\$25,119.00	9	\$25,119.00		\$25,119.00	100.0%	
56	Erosion Control	1	LS	\$39,945.60	\$39,945.60	1	\$39,945.60		\$39,945.60	100.0%	
57	Construction Staking	1	LS	\$76,150.00	\$76,150.00	1.00	\$76,150.00		\$76,150.00	100.0%	
58	SWPPP Inspection	1	LS	\$4,800.00	\$4,800.00	1.00	\$4,800.00		\$4,800.00	100.0%	
59	Site Demolition	1	LS	\$120,000.00	\$120,000.00	1.0	\$120,000.00		\$120,000.00	100.0%	
60	Site Clearing And Restoration	1	LS	\$262,200.00	\$262,200.00	1.00	\$262,200.00		\$262,200.00	100.0%	
	<b>Base Bid - Waterline</b>										
1	12" Pipe	1844	LF	\$64.00	\$118,016.00	1844	\$118,016.00		\$118,016.00	100.0%	
2	12" RJ Pipe	13	LF	\$90.00	\$1,170.00	13	\$1,170.00		\$1,170.00	100.0%	
3	12" RJ Pipe by Directional Drill	2094	LF	\$139.00	\$291,066.00	2094	\$291,066.00		\$291,066.00	100.0%	
4	12" Valve Assembly	1	EACH	\$3,305.00	\$3,305.00	1	\$3,305.00		\$3,305.00	100.0%	



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A					B	C	D	E	F			G
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)							
5	12" Valve Assembly (Anchored)	1	EACH	\$4,130.00	\$4,130.00	1	\$4,130.00		\$4,130.00	100.0%		
6	2" Blowoff Assembly	1	EACH	\$1,365.00	\$1,365.00	1	\$1,365.00		\$1,365.00	100.0%		
7	Fire Hydrant Assembly	13	EACH	\$6,860.00	\$89,180.00	13	\$89,180.00		\$89,180.00	100.0%		
8	Gravel Remove and Replace	50	LF	\$40.00	\$2,000.00	50	\$2,000.00		\$2,000.00	100.0%		
9	Connect to Existing Waterline	1	EACH	\$1,050.00	\$1,050.00	1	\$1,050.00		\$1,050.00	100.0%		
10	Erosion Control	1	LS	\$2,000.00	\$2,000.00	1	\$2,000.00		\$2,000.00	100.0%		
	Totals				\$5,148,897.60		\$5,148,897.60		\$5,148,897.60	100.0%		
Change Order #2 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #2											
1	8" Portland Cement Concrete Pavement	-280	SY	\$ 70.90	\$ (19,852.00)	-280	(19,852.00)		(19,852.00)	100.0%		
2	8" Reinforced Crushed Rock Base	-2	SY	\$ 11.50	\$ (23.00)	-2	(23.00)		(23.00)	100.0%		
3	6" Reinforced Concrete Drive	-8	SY	\$ 42.20	\$ (337.60)	-8	(337.60)		(337.60)	100.0%		
4	Combined Curb and Gutter	1130	LF	\$ 23.00	\$ 25,990.00	1130	25,990.00		25,990.00	100.0%		
5	Unclassified Excavation	201	CY	\$ 4.50	\$ 904.50	201	904.50		904.50	100.0%		
6	Contractor Furnished Borrow	-832	CY	\$ 15.25	\$ (12,688.00)	-832	(12,688.00)		(12,688.00)	100.0%		
7	10' Type 1 Curb Inlet	2	EACH	\$ 4,500.00	\$ 9,000.00	2	9,000.00		9,000.00	100.0%		
8	15" RCP End Section	1	EACH	\$ 700.00	\$ 700.00	1	700.00		700.00	100.0%		
9	15" RCP	51	LF	\$ 30.00	\$ 1,530.00	51	1,530.00		1,530.00	100.0%		
10	Riprap	21	SY	\$ 80.00	\$ 1,680.00	21	1,680.00		1,680.00	100.0%		
11	Back of Curb Protection	1033	LF	\$ 1.90	\$ 1,962.70	1033	1,962.70		1,962.70	100.0%		
12	Curb Inlet Protection	2	EACH	\$ 65.00	\$ 130.00	2	130.00		130.00	100.0%		
13	Ditch Check	1	EACH	\$ 120.00	\$ 120.00	1	120.00		120.00	100.0%		
14	Sign (R2-1)	-1	EACH	\$ 325.00	\$ (325.00)	-1	(325.00)		(325.00)	100.0%		
15	Sign (W1-4R)	2	EACH	\$ 480.00	\$ 960.00	2	960.00		960.00	100.0%		
16	Sign (W3-1)	1	EACH	\$ 75.00	\$ 75.00	1	75.00		75.00	100.0%		
17	Sign (W13-1)	1	EACH	\$ 75.00	\$ 75.00	1	75.00		75.00	100.0%		
18	Left Turn Arrow	4	EACH	\$ 375.00	\$ 1,500.00	4	1,500.00		1,500.00	100.0%		
19	4" Solid White Edge Line	-1141	LF	\$ 0.85	\$ (969.85)	-1141	(969.85)		(969.85)	100.0%		
20	12" Solid Yellow Diagonal Line	-40	LF	\$ 1.95	\$ (78.00)	-40	(78.00)		(78.00)	100.0%		
21	4" Solid Yellow Double Line	-1208	LF	\$ 0.85	\$ (1,026.80)	-1208	(1,026.80)		(1,026.80)	100.0%		
22	4" Solid Yellow Lane Line	1022	LF	\$ 0.85	\$ 868.70	1022	868.70		868.70	100.0%		
23	4" Solid Yellow Broken Line	260	LF	\$ 0.85	\$ 221.00	260	221.00		221.00	100.0%		

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Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)							
24	Temporary Asphalt (5")	559	SY	\$ 38.00	\$ 21,242.00	559	21,242.00		21,242.00	100.0%		
25	6" Reinforced Crushed Rock Base	596	SY	\$ 8.97	\$ 5,346.12	596	5,346.12		5,346.12	100.0%		
26	Sub's Added Site Clearing & Restoration	1	LS	\$ 2,750.00	\$ 2,750.00	1	2,750.00		2,750.00	100.0%		
27	GC's Added Site Clearing & Restoration	1	LS	\$ 5,083.00	\$ 5,083.00	1	5,083.00		5,083.00	100.0%		
28*	Subs and GC's OH&P (See Approved CO#2 for explanation)	1	LS	\$ 3,619.41	\$ 3,619.41	1	3,619.41		3,619.41	100.0%		
	CO #2 Total =				\$ 48,457.18		\$48,457.18		\$48,457.18	100.0%		
Change Order #3 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #3											
1	6" Reinforced Concrete Drive	11	SY	\$ 42.20	\$ 464.20	11	\$464.20		\$464.20	100.0%		
2	Uncallsified Excavation	2	CY	\$ 4.50	\$ 9.00	2	\$9.00		\$9.00	100.0%		
3	Asphalt Millings	26	SY	\$ 9.00	\$ 234.00	26	\$234.00		\$234.00	100.0%		
4	Asphaltic Concrete Overlay	26	SY	\$ 18.00	\$ 468.00	26	\$468.00		\$468.00	100.0%		
	CO #3 Total =				\$ 1,175.20		\$1,175.20		\$1,175.20	100.0%		
Change Order #4 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #4											
1	Pavement Marking (Multi-Component) (White) (6")	135		\$ 2.25	\$ 303.75	135	\$303.75		\$303.75	100.0%		
2	Pavement Marking (Multi-Component) (Double Yellow) (4")	804	LF	\$ 2.00	\$ 1,608.00	804	\$1,608.00		\$1,608.00	100.0%		
3	Pavement Marking (Multi-Component) (Yellow) (12")	57	LF	\$ 15.00	\$ 855.00	57	\$855.00		\$855.00	100.0%		
4	Pavement Marking (Multi-Component) (White) (12")	154	LF	\$ 15.00	\$ 2,310.00	154	\$2,310.00		\$2,310.00	100.0%		
5	Pavement Marking Removal (12" White)	167	LF	\$ 3.00	\$ 501.00	167	\$501.00		\$501.00	100.0%		
6	Pavement Marking Removal (12" Yellow)	15	LF	\$ 3.00	\$ 45.00	15	\$45.00		\$45.00	100.0%		
7	Pavement Marking Removal (6" White)	197	LF	\$ 1.50	\$ 295.50	197	\$295.50		\$295.50	100.0%		
8	Pavement Marking Removal (4" Double Yellow)	390	LF	\$ 1.00	\$ 390.00	390	\$390.00		\$390.00	100.0%		
9	Wildeat 5% O&P	1	LS	\$ 315.41	\$ 315.41	1	\$315.41		\$315.41	100.0%		
	CO #4 Total =				\$ 6,623.66		\$6,623.66		\$6,623.66	100.0%		
Change Order #5 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #5											

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Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)							
1	Negotiated price between City and Wildcat/APEX for water usage and unforeseen waterline project conditions, and liquidated damages	1	LS	(\$41,431.54)	(\$41,431.54)	1	(\$41,431.54)		(\$41,431.54)	100.0%		
2	Chain Link Fence	1	LS	\$ 7,874.39	\$ 7,874.39	1	\$7,874.39		\$7,874.39	100.0%		
	CO #5 Total =				(\$33,557.15)		(\$33,557.15)		(\$33,557.15)	100.0%		
Change Order #6 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #6											
1	Asphalt Millings (2")	52	SY	\$9.00	\$468.00	52	\$468.00		\$468.00	100.0%		
2	Asphalt Concrete Overlay (2")	52	SY	\$18.00	\$936.00	52	\$936.00		\$936.00	100.0%		
	CO #6 Total =				\$1,404.00		\$1,404.00		\$1,404.00	100.0%		
Change Order #7 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #7											
1	Riprap (Contract Item 51)	208	SY	\$80.00	\$16,640.00	208	\$16,640.00		\$16,640.00	100.0%		
2	Removal of Trash at RipRap Location	1	LS	\$1,806.34	\$1,806.34	1	\$1,806.34		\$1,806.34	100.0%		
3	Deduct Fence (Chain Link) (Item 17):	-85	LF	\$50.00	(\$4,250.00)	-85	(\$4,250.00)		(\$4,250.00)	100.0%		
4	Widcat O&P of APEX Removal of Trash	1	LS	\$90.32	\$90.32	1	\$90.32		\$90.32	100.0%		
	CO #7 Total =				\$14,286.66		\$14,286.66		\$14,286.66	100.0%		
Change Order #8 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #8											
1	12" Steel pipe as a substitute for the trench drain	1	LS	\$2,950.00	\$2,950.00	1	\$2,950.00		\$2,950.00	100.0%		
	CO #8 Total =				\$2,950.00		\$2,950.00		\$2,950.00	100.0%		
Change Order #9 Items No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
	Change Order #9											
1	Fescue Seed (CLM)	1	LS	\$167.00	\$167.00	1	\$167.00		\$167.00	100.0%		
2	Wildcat 5% of OH&P	1	LS	\$8.35	\$8.35	1	\$8.35		\$8.35	100.0%		
3	Deduct 6" Reinforced Concrete Drive	-40	SY	\$42.20	(\$1,688.00)	-40	(\$1,688.00)		(\$1,688.00)	100.0%		
4	Deduct Gravel	-33	SY	\$8.30	(\$273.90)	-33	(\$273.90)		(\$273.90)	100.0%		

<b>Progress Estimate - Unit Price Work</b>								<b>Contractor's Application</b>			
For (Contract): 200557-000 Ford Street Improvement, Valley Center								Application Number: #12 (Final)			
Application Period: July 01 - July 31, 2023								Application Date: 7/31/2023			
A						B	C	D	E	F                      G	
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
<b>CO #9 Total =</b>						<b>(\$1,786.55)</b>	<b>(\$1,786.55)</b>		<b>(\$1,786.55)</b>	100.0%	

\* = Subcontractors and Wildcat's Overhead & Profits.

**Total to finish**  
(Column F total on Progress Estimates) = **\$5,188,450.60**

**NEW BUSINESS**

**RECOMMENDED ACTION**

**B. FINAL PAY APP FOR FORD STREET:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends Council approve payment of final pay application for Ford Street project in the amount of \$610,539.46.**

**NEW BUSINESS**

**C. FINAL PAY APP FOR CEDAR RIDGE:**

Gage Scheer, PEC will request payment on final pay app for the Cedar Ridge. The amount due is \$47,707.00. Liquated Damages for days over totals \$15,000.00 and \$33,689.10 in overages from field services have been withheld.

➤ Final Pay App

# CONTRACTOR APPLICATION AND CERTIFICATE FOR PAYMENT

PROJECT - Cedar Ridge Addition Water & Paving Imp.

CONTRACTOR - Apex Excavating, LLC

OWNER - CITY OF VALLEY CENTER, KS

ENGINEER - GARVER ENG. - ATT: ERIC GLOVER

APX PROJECT # - 22026

PAY APPLICATION # - 9 - FINAL PERIOD TO: 8/3/23

1 ORIGINAL SUBCONTRACT SUM	\$	961,230.00
2 TOTAL CHANGE ORDER	\$	2,740.01
3 SUBCONTRACT SUM TO DATE	(LINE 1 + 2)	\$ 963,970.01
4 TOTAL COMPLETE TO DATE	(COL. G TOTAL)	\$ 915,280.01
5 RETAINED	0% (COL. I TOTAL)	\$ -
6 TOTAL EARNED LESS RETAINAGE	(LINE 4 - LINE 5)	\$ 915,280.01
7 LESS PREVIOUS PAY APP	(LINE 6, PREV.)	\$ 867,573.01
8 CURRENT PAYMENT DUE		\$ 47,707.00
9. BALANCE REMAINING	(LINE 3 - LINE 6)	\$ -

## CHANGE ORDER SUMMARY

PREVIOUS TOTALS	\$	2,740.01	\$	
APPROVED THIS MONTH	\$	-	\$	
TOTALS	\$	2,740.01	\$	-

SUBCONTRACTOR:

*[Signature]*

DATE:

8/3/2023

NOTARY:

*[Signature]*

DATE:

8/3/2023

(SIGNATURE)

*[Signature]*

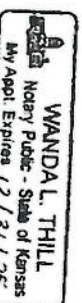
DATE:

8/3/2023

## LIEN WAIVER AND AFFIDAVIT

THE UNDERSIGNED SUBCONTRACTOR CERTIFIES AND THAT:  
A. THE WORK COVERED BY THIS APPLICATION FOR PAYMENT HAS BEEN COMPLETED IN ACCORDANCE WITH THE CONTRACT DOCUMENTS, AND THAT CURRENT PAYMENT REQUESTED ON LINE 8 IS NOW DUE.  
B. PREVIOUS PAYMENTS, THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF PREVIOUS PAYMENTS, THE TOTAL OF WHICH IS THE AMOUNT ON LINE 7. THE UNDERSIGNED HEREBY WARRANTS THAT ALL THE UNDERSIGNED'S SUBCONTRACTORS, SUPPLIERS, AND SALES & USE TAXES AND EMPLOYEES HAVE BEEN PAID IN FULL AS OF THE DATE OF THE MOST RECENT PREVIOUS PAYMENT, AND THE UNDERSIGNED INDEMNIFIES AND HOLDS THE CONTRACTOR, OWNER, AND LENDERS HARMLESS FROM ANY CLAIMS TO THE CONTRARY TO THIS WARRANTY.  
C. CURRENT PAYMENT, EFFECTIVE UPON RECEIPT OF THE AMOUNT ON LINE 8, THE UNDERSIGNED WAIVES ALL LIEN RIGHTS, AND COVENANTS TO PAY FROM THE AMOUNT ON LINE 8 ALL SUMS TO WHICH THE UNDERSIGNED'S SUBCONTRACTORS, SUPPLIERS, AND SALES & USE TAXES AND EMPLOYEES ARE ENTITLED AS OF THE DATE OF THIS CERTIFICATE, AND INDEMNIFIES AND HOLDS CONTRACTOR, OWNER, AND LENDER HARMLESS FROM ANY CLAIMS ARISING DUE TO A BREACH OF THIS COVENANT.

City of Valley Center KS  
121 S Meridian  
Valley Center KS 67147  
ATTN: Clint Rogers



A	B	C	D	E	F	G	H	J	I
PHASE	DESCRIPTION OF WORK	SCHEDULED VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	ON SITE MATERIALS	COMPLETE & STORED TOTAL (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINED AMOUNT 0%
Water Improvements									
1	Connect to Existing Main	\$ 8,000.00	\$ 8,000.00	-	-	\$ 8,000.00	100%	-	\$ -
2	8" PVC	\$ 190,728.00	\$ 190,728.00	-	-	\$ 190,728.00	100%	-	\$ -
3	8" DICT	\$ 2,419.00	\$ 2,419.00	-	-	\$ 2,419.00	100%	-	\$ -
4	Directional Drill	\$ 10,000.00	\$ 10,000.00	-	-	\$ 10,000.00	100%	-	\$ -
5	Fire Hydrant Assembly	\$ 37,940.00	\$ 37,940.00	-	-	\$ 37,940.00	100%	-	\$ -
6	Gate Valve Assembly	\$ 6,940.00	\$ 6,940.00	-	-	\$ 6,940.00	100%	-	\$ -
7	Blowoff Assembly	\$ 1,003.00	\$ 1,003.00	-	-	\$ 1,003.00	100%	-	\$ -
Water Improvements Subtotal		\$ 257,030.00	\$ 257,030.00	-	-	\$ 257,030.00		-	\$ -



# CONTRACTOR APPLICATION and CERTIFICATE FOR PAYMENT

## PROJECT - Cedar Ridge Addition Water & Paving Imp.

Page 40

Paving Improvements													
Item	Description	Quantity	Unit	Price	Amount	Percentage	Amount	Percentage	Amount	Percentage	Amount	Percentage	Amount
8	Contr. Furnished Testing	6,252.00	\$	6,252.00	-	-	6,252.00	100%	-	-	-	-	-
9	Concrete Pavement 6"	34,000.00	\$	34,000.00	-	-	34,000.00	100%	-	-	-	-	-
10	Asphalt Pvm't 5"(3" Base)	201,510.00	\$	201,510.00	-	-	201,510.00	100%	-	-	-	-	-
11	Crush'd Rock Base 5"	87,269.08	\$	87,269.08	-	-	87,269.08	100%	-	-	-	-	-
12	Rock Shoulder	21,839.44	\$	21,839.44	-	-	21,839.44	100%	-	-	-	-	-
13	Conc. Curb Median 8" LE	3,900.00	\$	3,900.00	-	-	3,900.00	100%	-	-	-	-	-
14	Trench Drain	39,250.00	\$	39,250.00	-	-	39,250.00	100%	-	-	-	-	-
15	Excavation	73,195.20	\$	73,195.20	-	-	73,195.20	100%	-	-	-	-	-
16	24" RCP	12,825.00	\$	12,825.00	-	-	12,825.00	100%	-	-	-	-	-
17	30" RCP	6,080.00	\$	6,080.00	-	-	6,080.00	100%	-	-	-	-	-
18	36" RCP	19,000.00	\$	19,000.00	-	-	19,000.00	100%	-	-	-	-	-
19	Light Stone Rip Rap	13,055.90	\$	13,055.90	-	-	13,055.90	100%	-	-	-	-	-
20	Heavy Stone Rip Rap	5,174.76	\$	5,174.76	-	-	5,174.76	100%	-	-	-	-	-
21	3" Grey Electrical Conduit	3,278.00	\$	3,278.00	-	-	3,278.00	100%	-	-	-	-	-
22	4" Grey Electrical Conduit	2,271.50	\$	2,271.50	-	-	2,271.50	100%	-	-	-	-	-
23	Project Signage	1,450.00	\$	1,450.00	-	-	1,450.00	100%	-	-	-	-	-
24	Project Seeding -Perm	34,225.00	\$	34,225.00	-	-	34,225.00	100%	-	-	-	-	-
25	BMP, Const. Entrance	780.00	\$	780.00	-	-	780.00	100%	-	-	-	-	-
26	BMP, Eros. Cont. Blanket	7,221.08	\$	7,221.08	-	-	7,221.08	100%	-	-	-	-	-
27	BMP, Silt Fence	3,269.75	\$	3,269.75	-	-	3,269.75	100%	-	-	-	-	-
28	BMP, Linear Sed. Barrier	5,280.00	\$	5,280.00	-	-	5,280.00	100%	-	-	-	-	-
29	Site Clearing (all projects)	101,273.29	\$	101,273.29	-	-	101,273.29	100%	-	-	-	-	-
30	Site Restoration (all proj.)	10,000.00	\$	10,000.00	-	-	10,000.00	100%	-	-	-	-	-
31	Contr. Furn. Staking(all proj.)	11,800.00	\$	11,800.00	-	-	11,800.00	100%	-	-	-	-	-
Paving Subtotal		704,200.00	\$	704,200.00	-	-	704,200.00	-	-	-	-	-	-
CO-1 Adjustment of Bid Items Installed													
15-A	Excavation (OR)	3,733.20	\$	3,733.20	-	-	3,733.20	100%	-	-	-	-	-
20-A	Heavy Stone Rip Rap (OR)	802.98	\$	802.98	-	-	802.98	100%	-	-	-	-	-
26-A	BMP, Eros. Cont. Blanket (C	1,918.83	\$	1,918.83	-	-	1,918.83	100%	-	-	-	-	-
27-A	BMP, Silt Fence (UR)	(435.00)	\$	(435.00)	-	-	(435.00)	100%	-	-	-	-	-
28-A	BMP, Linear Sed. Barrier (U	(3,280.00)	\$	(3,280.00)	-	-	(3,280.00)	100%	-	-	-	-	-
Water Improvements Subtotal		2,740.01	\$	2,740.01	-	-	2,740.01	-	-	-	-	-	-
GRAND TOTAL		963,970.01	\$	963,970.01	-	-	963,970.01	-	-	-	-	-	-
Liquidated Damages		(48,690.00)	\$	(48,690.00)	-	-	(48,690.00)	-	-	-	-	-	-
GRAND TOTAL		915,280.01	\$	915,280.01	-	-	915,280.01	-	-	-	-	-	-



**NEW BUSINESS**  
**RECOMMENDED ACTION**

**C. FINAL PAY APP FOR CEDAR RIDGE:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve final pay application for Cedar Ridge in the amount of \$47,707.00.**

**NEW BUSINESS**

**D. SUPPLEMENT AGREEMENT FOR CEDAR RIDGE INSPECTION SERVICES:**

PEC will present and request approval of Supplement Agreement No.1 for additional inspection services on the Cedar Ridge Estates project. Additional Inspection Services are needed by PEC Field Services due to the Contractor exceeding Contract Time.

- Supplement Agreement No. 1



August 8, 2023

Brent Clark  
City Administrator  
City of Valley Center  
PO Box 188  
Valley Center, KS 67147

Reference: Project Name: Cedar Ridge Estates  
Supplemental Agreement No: 1  
Original Contract Date: July 5, 2022  
PEC Project No. 35-217013-013-2502

Dear :

This Supplemental Agreement between the Client and Professional Engineering Consultants, P.A. (PEC), modifies the above referenced Agreement, and any other previous Supplemental Agreements as may be noted herein.

A. Modification of Scope:

1. Additional Inspection Services provided by PEC Field Services due to the Contractor exceeding Contract Time.

B. Payment Provisions:

- |    |   |                      |
|----|---|----------------------|
| 1. | Original Contract Amount:   | \$ 140,790.70        |
| 2. | The contract amount will increase by this Supplemental Agreement: | <u>\$ 33,689.10</u>  |
| 3. | The new contract amount including this Supplemental Agreement:    | <b>\$ 174,479.80</b> |

C. Authorization to Proceed:

1. Return receipt of this executed Supplemental Agreement will be considered our authorization to proceed.

Sincerely,

PROFESSIONAL ENGINEERING CONSULTANTS, P.A.

Ryan W. Glessner, PE  
VP | Civil Municipal & W/WW Engineering

GAS:cem

ACCEPTED:

(CITY OF VALLEY CENTER)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**NEW BUSINESS**

**RECOMMENDED ACTION**

**D. SUPPLEMENT AGREEMENT FOR CEDAR RIDGE INSPECTION SERVICES:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion of approval of Supplemental Agreement for additional inspection services in the Cedar Ridge Estates in the amount of \$33,689.10 and authorize Mayor or City Administrator to sign.**

**NEW BUSINESS**

**E. APPROVAL OF DEBT POLICY:**

Asst. City Administrator Smith will present for approval City of Valley Center Debt policy.

- City of Valley Center Debt Policy



Governing Body Adoption: MM/DD/YYYY

## **CITY OF VALLEY CENTER DEBT POLICY**

### **SECTION 1. POLICY OBJECTIVES**

- 1.1. The objectives of this policy are to plan and control capital expenditures, financing requirements, and guidelines for the issuance of various debt instruments. To hold borrowing costs at a minimum and maintain ratios within this policy's standards and in accordance with K.S.A. Chapter 10. The intent is to maintain or improve favorable ratings and competitive interest costs on all types of borrowing instruments, thereby providing savings to taxpayers.

### **SECTION 2. PAY-AS-YOU-GO**

- 2.1. Pay-as-you-go (PAYGO) funding will use current-year revenues or reserves. The City shall strive to finance at least twenty percent (20%) of the City's capital improvement budget with pay-as-you-go financing from current resources. Neither pay-as-you-go nor bond financing is superior to the other, and traditionally a combination of approaches is the most prudent course.

#### **2.2. Pay-As-You-Go Funding Use Considerations**

- Current revenues and fund balances are available.
- Phasing-in of projects is feasible.
- Additional debt financing would adversely affect the City's credit rating.
- Market conditions are unstable or suggest difficulties in marketing.

#### **2.3. Long-Term Debt Financing Use Considerations**

- Revenues available for bond issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating that can be maintained.
- Market conditions present favorable interest rates and demand for City long-term financing.
- Current revenues or fund balances are sufficient to pay project costs.
- A project is immediately required to meet or relieve capacity needs.
- A project is mandated by the state or federal government.
- The life of the project or asset financing is five years or longer.

### **SECTION 3. GENERAL DEBT POLICY**

- 3.1. City debt will be structured to achieve the lowest possible net interest cost to the City given market conditions, the urgency of the capital project, and the nature and type of any security provided. To every extent possible, the City will design the repayment of its overall debt issue so as to rapidly recapture its credit capacity for future use.
- 3.2. The City shall strive for the following benchmarks:
- 20% maximum Statutory Direct Debt as a percentage of assessed valuation. In no case shall this ratio exceed the 30% maximum in accordance with K.S.A. 10-308.

- Statutory direct debt as a percentage of assessed valuation is calculated with each debt issue and included in the Official Statement of each offering.
- Revenue bonds and bonds issued for the following projects shall be excluded from this calculation pursuant to K.S.A. 10-309.
  - Storm or sanitary sewer projects.
  - Municipal utilities.
  - Improvements to the intersection of streets and alleys.
  - Projects within the Valley Center Capital Improvement Plan.
- Rapid amortization of total debt (all general obligation and revenue bonds) with the objective of at least 60% over ten (10) years.

**3.3.** The City shall review and consider the effect debt could have on the following:

- Adherence to the Capital Improvement Plan.
- Potential for increase in assessed valuation.
- Potential for growth in sales tax revenue.
- Mill levy required to service the Bond & Interest Fund annually.
- Other factors as the City determines appropriate.

**3.4.** The City will levy the needed millage for the Bond and Interest Fund to ensure the current principal and interest payments required for the current fiscal year are covered, less any long-term debt supported by utility funds or special assessments.

#### **SECTION 4. TEMPORARY NOTES**

- 4.1.** Petitions submitted for internal improvements, including engineer's estimates for project design, construction, staking, administration, and inspection, shall be used on a project-by-project basis to determine the amount required for each note.
- 4.2.** Project timing shall be coordinated whenever possible so that temporary notes can be combined to avoid additional issuance costs, such as financial advisor, bond counsel, rating fees, publications, and closing costs. The maximum maturity of any one note shall be four years from the date of issue.
- 4.3.** Call provisions shall be determined on a project-by-project basis. Various outstanding notes shall be combined and sold in a series as determined by project and maturity to reduce costs associated with public bond sales of several modest issues.

#### **SECTION 5. GENERAL OBLIGATION BONDS**

- 5.1.** Issuance shall be, at most, twice per calendar year unless the prevailing interest rates dictate additional issuances.
- 5.2.** Rapid debt maturity is desired. Generally, maturities shall be scheduled to level annual debt service requirements. The maximum maturity shall not exceed the anticipated useful life of the capital item and, in no case, shall exceed 20 years.
- 5.3.** Debt shall be used only for equipment, land acquisition, or improvements that cannot be financed with current revenues; however, this may be modified to spread costs over a lengthy period of time based on historical growth or assessed valuation so that future citizens become responsible for portions of the cost where it is estimated that the cost of long-term borrowing is less than can be obtained through invested earnings.

- 5.4. Payment of long-term debt shall be budgeted in the Bond and Interest fund unless directed by resolution to establish debt service accounts in utility or special revenue funds.

## **SECTION 6. REVENUE BONDS**

- 6.1. For the City to issue new revenue bonds, projected annual revenues as defined by the ordinance authorizing such issuance shall be a minimum of 125% of the issue's average yearly revenue debt service. Annual adjustments to the City's rate structures shall be considered to maintain the 125% coverage factor if necessary.

## **SECTION 7. SPECIAL ASSESSMENT BONDS**

- 7.1. The City shall maintain a watchful attitude over the issuance of special assessment bonds for benefit district improvements. While the City's share of any benefit district project may fluctuate, under Kansas law, the City shall not pay more than 95% of any proposed costs related to a benefit district.

## **SECTION 8. LEASE AGREEMENTS AND LEASE/PURCHASE AGREEMENTS**

- 8.1. Lease/purchase agreements provide a flexible financial alternative for acquiring assets. Certain lease/purchase agreements are subject to voter approval. A lease/purchase agreement shall be negotiated only after a Request for Proposals is solicited to obtain the best available interest rate.
- 8.2. Generally, lease agreements shall be for a minimum of one (1) year and shall not exceed five (5) years. A lease agreement is not a binding long-term commitment to pay on the part of the City and therefore is not considered indebtedness; it is classed as debt by credit rating agencies.

## **SECTION 9. CASH ON DELIVERY (COD)**

- 9.1. Cash on delivery provides payment in full of a public improvement upon demand of the City as provided for in the authorizing project resolution. Cash on delivery may be preferred when the City has been requested (by petition pursuant to the Special Assessment procedure) to make a public improvement for which traditional general obligation bonds would be issued and special assessments certified, thereby adding to the City's overall debt burden. The Council will consider requests for COD treatment if the petitioners can provide adequate credit enhancement that would ensure payment in full of total project costs as determined by the finance director. Credit enhancements could include letters of credit, cash held in escrow in the City's name, or any other instrument approved by the city attorney.

## **SECTION 10. ADMINISTRATION**

- 10.1. It shall be the responsibility of the City Finance Director to maintain all necessary files associated with the issuance of city debt.
- 10.2. The Finance Director shall submit a fiscal impact statement of projects in the Capital Improvement Plan (CIP) that are to be funded with long-term debt.
- The fiscal impact statement shall be presented to City Council for consideration during the annual budget process.
  - The fiscal impact statement shall contain, at a minimum, an estimate of the debt service levy to be required, a calculation showing the impact of this additional levy on the existing debt service levy, and the effect on the debt ratios identified in Section 3 above.



- The fiscal impact statement will summarize the offsetting revenues of debt, such as special assessments, sales taxes, and user fees and projected user fee rate increases in the case of revenue bond financing.
- The fiscal impact statement shall provide information on any projected user fee rate increases in the case of revenue bond financing.

#### **SECTION 11. REFUNDING OF DEBT**

- 11.1** Periodic reviews of all outstanding debt will be undertaken to determine refunding opportunities. In accordance with K.S.A. chapter 10 article 4 and within federal tax law constraints, refunding will be considered if there is a net economic benefit, or the refunding is necessary to modernize covenants essential to operations and management.
- 11.2** Staff and the City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. If the opportunity is beneficial the general rule(s) will be as follows:
- The present value savings of a particular refunding shall, in most cases, exceed 3% of the refunding maturities.
  - Refunding issues that produce a net present value savings of less than 3% shall be considered on a case-by-case basis.
  - Refunding issues with negative savings shall only be considered if a compelling public policy objective exists.

#### **SECTION 12. CONDUIT FINANCING**

- 12.1** The City may sponsor conduit financings in the form of Industrial Revenue Bonds for those activities (i.e., economic development, housing, health facilities, etc.) that have a general public purpose and are consistent with the City's overall service and policy objectives as determined by the City Council.
- 12.2** All conduit financings must protect the City completely from any credit risk or exposure and must first be approved by the City Administrator before being submitted to the City Council for consideration.

#### **SECTION 13. ARBITRAGE LIABILITY**

- 13.1** The City shall minimize the cost of arbitrage rebate and yield restriction while strictly complying with the law. Federal arbitrage legislation is intended to discourage entities from issuing tax-exempt obligations unnecessarily.
- In compliance with the spirit of the legislation, the City shall not issue obligations except for identifiable projects with very good prospects of timely initiation.
  - Temporary notes and subsequent general obligation bonds shall be issued timely in connection with project schedules so that debt proceeds are spent quickly.
- 13.2** Because of the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, bond counsel and other qualified experts' advice will be sought whenever questions about arbitrage rebate regulations arise.

## **GLOSSARY**

As used in this policy, and amendments thereto, the following words and phrases shall have the following meanings unless a different meaning clearly appears from the context:

**ARBITRAGE** — The difference between the interest expense paid by the bond debt issuer and the earnings from the invested proceeds.

**ASSESSED VALUATION** — The value assigned to property by a municipality for the purposes of taxation, particularly when it comes to municipal property taxes. These valuations take into account a number of different factors, including overall quality, market conditions, and nearby property values.

**BONDS** — Debt issued for a period of more than one year. When an investor buys bonds, he or she is lending money. The seller of the bond agrees to repay the principal amount of the loan at a specified time. Interest-bearing bonds pay interest periodically.

**CAPITAL EXPENDITURES** — Amount used during a particular period to acquire or improve long-term assets such as property, infrastructure, or equipment.

**CAPITAL IMPROVEMENT PLAN (CIP)** — A plan for capital expenditures that typically extends five to ten years beyond the capital budget, used for sustaining and improving the community's infrastructures. It coordinates strategic planning, financial capacity, and physical development.

**CONDUIT FINANCING** — Financing in which the issuer issues the bonds to finance a project to be used primarily by a third party.

**CREDIT RATING** or **RATING** — An evaluation of the municipalities ability to repay obligations or it's likelihood of not defaulting.

**LONG-TERM DEBT** — A legal obligation that typically does not mature for more than a decade

**MARKET** — The market for trading equities.

**OFFICIAL STATEMENT** — The disclosure document prepared by a bond issuer that gives detailed financial information about the issuer and the bond offering.

**PAYGO (PAY AS YOU GO)** — Is the practice in the United States of financing expenditures with funds that are currently available rather than borrowed.

**RESERVES** — Monies the City keeps on hand to meet emergency funding needs.

**REVENUE BONDS** — Bonds issued by any municipality to be paid from the revenue derived from the operation of a publicly owned utility, instrumentality, or facility of a revenue-producing character, or which are not general obligations of the issuing municipality.

**STATUTORY DIRECT DEBT** — also referred to as Statutory Debt Limit is the maximum amount of debt that a municipality can either issue or have outstanding at any given time. These limits are often put in place via statutes or constitutions on a state or municipal level to avoid taking on excessive risks of any kind.

**NEW BUSINESS**

**RECOMMENDED ACTION**

**E. APPROVAL OF DEBT POLICY:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to approve City of Valley Center Debt Policy.**

**NEW BUSINESS**

**F. APPROVAL OF INVESTMENT POLICY:**

Asst. City Administrator Smith will present for approval City of Valley Center Investment policy.

- City of Valley Center Investment Policy



Governing Body Adoption: MM/DD/YYYY

## CITY OF VALLEY CENTER INVESTMENT POLICY

### SECTION 1: SCOPE

- 1.1 This policy applies to all the investments of municipal funds.
- 1.2 Except for cash in certain restricted and special funds, the City of Valley Center will consolidate cash and reserve balances from all funds to maximize investment earnings and increase efficiencies regarding investment pricing, safekeeping, and administration. Investment income will be allocated to the various funds based on the respective participation and in accordance with Kansas cash-basis law.
- 1.3 All idle fund investments will be made in accordance with K.S.A. 12-1675.
- 1.4 All Bond Proceed investments will be made in accordance with K.S.A. 10-131.

### SECTION 2: OBJECTIVES

- 2.1 Investments shall be made with the primary objective of the safety of the principal, followed by liquidity needs and then the rate of return on said investments. The city's portfolio shall be sufficiently liquid to meet operating requirements that can be reasonably anticipated.
- 2.2 **Safety**
  - Safety of principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
- 2.3 **Credit Risk**
  - The City of Valley Center will minimize credit risk. In the case of this policy, credit risk is the risk of loss due to failure of the security issuer or backer, by limiting investments to only the investment types listed in this document as suitable investments and by diversifying the investment portfolio to minimize the impact of potential losses.
- 2.4 **Interest Rate Risk**
  - The City of Valley Center will minimize the risk of interest rate changes due to changes in market value of securities in the portfolio by staggering investment maturities.
- 2.5 **Collateralization**
  - Where allowed by state law, full collateralization will be required on all demand deposit accounts, including checking accounts and non-negotiable certificates of deposit.
- 2.6 **Liquidity**
  - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated, thereby avoiding the need to sell securities on the open market prior to maturity. This is accomplished by structuring the portfolio so that an investment's maturity date(s) are concurrent with cash needs to meet anticipated demands.

## **2.7 Rate of Return**

- The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles while considering the investment risk constraints and liquidity needs of the City. Rate of return is of secondary importance compared to the safety and liquidity objectives previously described.

## **SECTION 3: STANDARDS OF CARE**

### **3.1 Prudence**

- The standard of prudence to be used by investment officials shall be the “prudent person rule” and shall be applied to the management of the entire portfolio. Investment officials acting in accordance with written procedures, this investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided, deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.
- The “prudent person rule” expresses that investments shall be made with judgment and care, under circumstances then prevailing, which person of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

### **3.2 Ethics**

- Officers and employees involved with city investments shall refrain from engaging in any outside matters of financial or personal interests incompatible with the impartial and objective performance of duties. Officers and employees involved with city investments shall disclose any personal material interests in financial institutions with which they conduct business on behalf of the city.

## **SECTION 4: SUITABLE AND AUTHORIZED INVESTMENTS**

- 4.1** This policy will permit the following investments and are those defined by Kansas State Statutes K.S.A. 12-1675 and K.S.A. 10-131.

### **4.2 Acceptable Investment of General Idle Funds**

- **Certificates of Deposit (CDs)**
  - Instruments issued by banks or savings and loans that state specified sums have been deposited for specified periods of time and at specified interest rates.
  - Certificates of deposit are required to be backed by acceptable collateral securities as dictated by Kansas Statutes.
  - The maximum maturity is two years unless the City’s investment policy is approved by the State of Kansas Pooled Money Investment Board (PMIB), in which case the maturity may be up to four years.
- **Repurchase Agreements (REPOs)**
  - Repurchase agreements are contractual agreements between the City and commercial banks, trust companies, state or federally chartered savings and loan associations or federally chartered savings banks.
  - The repurchase agreement issuer receives cash and, in turn, sells securities to the City. The City agrees to resell the securities to the issuer on a specific future date at the original purchase price plus a negotiated interest payment.
  - Repurchase agreements are required to be backed by acceptable collateral securities as dictated by Kansas Statutes. If the City’s investment policy is approved by the PMIB, a

repurchase agreement may be executed with a primary dealer, or a broker-dealer registered in accordance with K.S.A.17-12a401.

- **United States Treasury Obligations**
  - These obligations must mature within two years from date of purchase and are guaranteed as to principal by the United States Government.
  - The maximum maturity may be four years, if and when the City's investment policy is approved by the PMIB.
- **United States Government Agency Securities**
  - United States Government Agency securities include indirect obligations of the federal government, issued by the Government National Mortgage Association and the Small Business Administration. These securities are backed by the full faith and credit of the United States Government.
  - The City's investment policy must be approved by the PMIB prior to the purchase of United States Government Securities.
  - Investment in these securities is limited to those that have no more interest rate risk than United States Government obligations of similar maturities. The maximum maturity is four years.
- **Government Sponsored Corporations Instruments**
  - Obligations of enterprises sponsored by the United States Government, such as Federal Farm Credit System, Federal Home Loan Mortgage Association, Federal National Mortgage Association and the Student Loan Marketing Association.
  - Investment in these securities is limited to those that have no more interest rate risk than United States Government obligations of similar maturities and are not mortgage backed.
  - To participate, the City's investment policy must be approved by the PMIB.
- **Kansas Municipal Investment Pool**
  - A pool of investments consisting of CDs, United States Treasuries, United States Agencies, Commercial Paper, and Repurchase agreements.
  - The pool is administered by the Pooled Money Investment Board.
- **Temporary Notes of the City**
- **Commercial Bank Savings Accounts**
  - Other types of investments may be added to this list as changes to the statutes governing such investments are revised.
  - The above instruments may be purchased from eligible banks, savings and loans, primary dealers and the State Treasurer's Office.

#### 4.3 **Acceptable Investment of Bond Proceeds**

- The City of Valley Center may invest proceeds from any bond or temporary note which are not immediately needed in accordance with Kansas Statute 10-131 and the specific bond or note resolution. Funds will be invested as required by federal regulations regarding arbitrage on tax-exempt bond proceeds. The interest received on the investment of bond and note proceeds shall be used for the purpose of paying interest on the bonds or notes issued or for paying the cost of the project for which the bonds or notes were issued.

#### **SECTION 5: LOCAL CONSIDERATIONS**

- 5.1** The city's policy is to conduct business with all the banks in Valley Center, pending competitive investment rates are being offered and the service received is satisfactory.  
Rates are considered not competitive if lower than the "Minimum Investment Rates Banks Must Offer to Secure Public Funds" published by the Kansas Municipal Investment Pool.

#### **SECTION 6: REPORTING**

- 6.1** City of Valley Center finance staff will prepare a quarterly report on the City's investment portfolio status. This report will be provided to the City Administrator and City Council.

#### **SECTION 7: APPROVAL OF INVESTMENT POLICY**

- 7.1** This investment policy shall be formally approved and adopted by the City Council for the City of Valley Center. This policy can be reviewed at any time at the request of the City Council or City Staff. City Council must approve any and all revisions.

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## GLOSSARY

As used in this policy, and amendments thereto, the following words and phrases shall have the following meanings unless a different meaning clearly appears from the context:

**BANK** — Any bank incorporated under the laws of this state or any other state or organized under the laws of the United States, which has a main or branch office in this state.

**CASH FLOW** — Cash receipts minus disbursements from a given asset, or group of assets, for a given period. An analysis of the movement of cash through a venture as contrasted with the earnings of the venture.

**CERTIFICATE OF DEPOSIT** — A time deposit with a specific maturity evidenced by a certificate.

**COLLATERALIZATION** — Process by which a borrower pledges securities or deposits for the purpose of securing the repayment of a loan and security.

**COST** — An amount paid or required in payment for a purchase of an investment.

**FANNIE MAE** — (formerly the Federal National Mortgage Association) is a private stockholder-owned corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. Fannie Mae's securities are also highly liquid and are widely accepted. Fannie Mae assumes and guarantees that all security holders will receive timely payment of principal and interest.

**FEDERAL HOME LOAN BANK (FHLB)** — Government-sponsored wholesale banks which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions, and insurance companies. The mission of the FHLB is to liquefy the housing-related assets of its members who must purchase stock in their district Bank.

**FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC)** — A federal agency which purchases first mortgages from members of the Federal Reserve System and the Federal Home Loan Bank System. Commonly called "Freddie Mac".

**INTEREST RATE** — The annual rate of interest received by an investor from the issuer of fixed-income securities. The percentage of an amount of money which is paid for its use for a specified time.

**INTERNAL CONTROLS** — An internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

**INVESTMENT** — Commitment of money to gain profit or interest as by purchasing securities.

**INVESTMENT AGREEMENTS** — An agreement with a financial institution to borrow public funds subject to certain terms and conditions regarding collateralization, liquidity and interest rates.

**INVESTMENT RATE** — A rate which is the equivalent yield for United States government securities having a maturity date as published in the Wall Street Journal, nearest the maturity date for equivalent maturities. The 0-90 day rate shall be computed on the average effective federal funds rate as published by the federal reserve system for the previous week.

**KANSAS MUNICIPAL INVESTMENT POOL (MIP)** — The State of Kansas offers a Local Government Investment Pool (LGIP) entitled "State of Kansas Municipal Investment Pool," which is governed by the State of Kansas Pooled Money Investment Board.

**KANSAS STATUTES** — A written law enacted by the Kansas State Legislature.

**LIQUIDITY** — Refers to the ability of an instrument to be converted into cash rapidly without substantial loss of value.

**MARKET VALUE** — The price at which a security is trading and could be purchased or sold on a given day.

**MUNICIPAL BONDS** — Unless otherwise expressly provided, when used in chapter 10 of the Kansas Statutes Annotated, and amendments thereto, "municipal bonds" means and includes all bonds issued by any municipality which constitute a general obligation of the municipality, except railroad aid bonds.

**PORTFOLIO** — Collection of securities held by an investor.

**PRINCIPAL** — The face amount or par value of a debt security. (2) One who acts as a dealer buying and selling for his own account.

**REPURCHASE AGREEMENT (REPO)** — An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price at a specified later date.

**SAFEKEEPING** — The holding of securities by a financial institution on behalf of the securities owners.

**SAFETY** — Freedom from risk.

**SAVINGS AND LOAN ASSOCIATION** — Any savings and loan association incorporated under the laws of this state or any other state, or organized under the laws of the United States and which has a main or branch office in this state.

**SAVINGS BANK** — Any savings bank organized under the laws of the United States, and which has a main or branch office in this state.

**SECURITIES** — Documents that can be traded for value; an instrument of ownership or debt used to finance government and corporate entities.

**TIME DEPOSITS** — Another term for a savings account or certificate of deposit in a commercial bank.

**UNITED STATES GOVERNMENT SECURITIES (TREASURIES)** — Bonds, notes, treasury bills or other securities constituting direct obligations of, or obligations the principal of and interest on which are fully and unconditionally guaranteed as to the full and timely payment by the United States of America.

**NEW BUSINESS**

**RECOMMENDED ACTION**

**F. APPROVAL OF INVESTMENT POLICY:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to approve City of Valley Center Investment Policy.**

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – AUGUST 15, 2023**
- B. CHECK RECONCILIATION–JULY 2023**
- C. TREASURER’S REPORT – JULY 2023**
- D. REVENUE AND EXPENSE SUMMARY – JULY 2023**
- E. PLANNING AND ZONING BOARD MINUTES – JULY 25, 2023**
- F. ECONOMIC DEVELOPMENT BOARD MINUTES – AUGUST 2, 2023**
- G. LIONS PARK USAGE REQUEST FROM VALLEY CENTER BOOSTER CLUB – AUGUST 19, 2023**
- H. TEMPORARY CLOSURE OF MCLAUGHLIN POND – SEPTEMBER 20-23, 2023**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

## **CONSENT AGENDA**

### **A. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for August 15, 2023, as prepared by City Staff.

#### **August 15, 2023, Appropriation**

<b>Total</b>	<b>\$ 516,516.45</b>
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VENDOR SET: 02 City of Valley Center  
BANK: APBK INTRUST CHECKING  
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0032	AFLAC							
I-AF 202307110550	SUPPLEMENTAL INSURANCE	R	7/28/2023	52.52		055580		
I-AF 202307260607	SUPPLEMENTAL INSURANCE	R	7/28/2023	52.52		055580		
I-AFC202307110550	SUPPLEMENTAL INSURANCE	R	7/28/2023	51.89		055580		
I-AFC202307260607	SUPPLEMENTAL INSURANCE	R	7/28/2023	51.89		055580		
I-AFD202307110550	SUPPLEMENTAL INSURANCE	R	7/28/2023	55.77		055580		
I-AFD202307260607	SUPPLEMENTAL INSURANCE	R	7/28/2023	55.77		055580		
I-AFL202307110550	SUPPLEMENTAL LIFE INSURANCE	R	7/28/2023	60.10		055580		
I-AFL202307260607	SUPPLEMENTAL LIFE INSURANCE	R	7/28/2023	60.10		055580		
I-AFO202307110550	SUPPLEMENTAL INSURANCE	R	7/28/2023	29.12		055580		
I-AFO202307260607	SUPPLEMENTAL INSURANCE	R	7/28/2023	29.13		055580		498.81
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS202307110550	DENTAL INSURANCE	R	7/28/2023	190.19		055581		
I-DDS202307260607	DENTAL INSURANCE	R	7/28/2023	190.19		055581		
I-DEC202307110550	DENTAL INSURANCE	R	7/28/2023	337.50		055581		
I-DEC202307260607	DENTAL INSURANCE	R	7/28/2023	303.75		055581		
I-DES202307110550	DENTAL INSURANCE	R	7/28/2023	239.61		055581		
I-DES202307260607	DENTAL INSURANCE	R	7/28/2023	239.61		055581		
I-DFM202307110550	DENTAL INSURANCE	R	7/28/2023	803.32		055581		
I-DFM202307260607	DENTAL INSURANCE	R	7/28/2023	836.72		055581		3,140.89
0566	SURENCY LIFE AND HEALTH							
I-VEC202307110550	VISION INSURANCE	R	7/28/2023	7.93		055582		
I-VEC202307260607	VISION INSURANCE	R	7/28/2023	7.93		055582		
I-VFM202307110550	VISION INSURANCE	R	7/28/2023	15.41		055582		
I-VFM202307260607	VISION INSURANCE	R	7/28/2023	15.41		055582		
I-VMC202307110550	VISION INSURANCE	R	7/28/2023	86.80		055582		
I-VMC202307260607	VISION INSURANCE	R	7/28/2023	86.80		055582		
I-VME202307110550	VISION INSURANCE	R	7/28/2023	43.47		055582		
I-VME202307260607	VISION INSURANCE	R	7/28/2023	43.47		055582		
I-VMF202307110550	VISION INSURANCE	R	7/28/2023	168.70		055582		
I-VMF202307260607	VISION INSURANCE	R	7/28/2023	193.51		055582		
I-VMS202307110550	VISION INSURANCE	R	7/28/2023	50.60		055582		
I-VMS202307260607	VISION INSURANCE	R	7/28/2023	50.60		055582		770.63
1	AGRAZ LEDENA, IRENE							
I-000202307260615	AGRAZ LEDENA, IRENE:	R	7/28/2023	1.50		055583		1.50
1	MCGHEE, JUSTICE							
I-000202307270621	MCGHEE, JUSTICE:	R	7/28/2023	950.00		055584		950.00
0004	JOHNSON AUTOMOTIVE							
I-202307240600	JOHNSON AUTOMOTIVE	R	7/28/2023	194.95		055586		194.95

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

August 15, 2023 City Council Agenda Page 63

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0014	WICHITA WINWATER WORKS CO.							
I-202307240597	WICHITA WINWATER WORKS CO.	R	7/28/2023	55.80		055587		55.80
0025	MIKE JOHNSON SALES, INC.							
I-202307270623	MIKE JOHNSON SALES, INC.	R	7/28/2023	59.30		055588		59.30
0110	LKM - LEAGUE OF KANSAS MUNICIP							
I-202307260616	LKM - LEAGUE OF KANSAS MUNICIP	R	7/28/2023	403.42		055589		403.42
0156	BEALL & MITCHELL, LLC							
I-202307270619	BEALL & MITCHELL, LLC	R	7/28/2023	187.50		055590		187.50
0224	SUMNERONE, INC.							
I-202307270617	SUMNERONE, INC.	R	7/28/2023	218.41		055591		218.41
0243	EVERGY KANSAS CENTRAL, INC.							
I-202307250603	EVERGY KANSAS CENTRAL, INC.	R	7/28/2023	24.23		055592		24.23
0254	CITY OF WICHITA							
I-202307260610	CITY OF WICHITA	R	7/28/2023	119,518.32		055593		119,518.32
0437	USA BLUEBOOK							
I-202307270618	USA BLUEBOOK	R	7/28/2023	437.97		055594		437.97
0623	CORE & MAIN							
I-202307260612	CORE & MAIN	R	7/28/2023	833.92		055595		833.92
0625	ENVIRONMENTAL SYSTEMS RESEARCH							
I-202307260613	ENVIRONMENTAL SYSTEMS RESEARCH	R	7/28/2023	2,970.00		055596		2,970.00
0746	RAY LINDSEY							
I-202307260611	RAY LINDSEY	R	7/28/2023	469.74		055597		469.74
0768	MABCD							
I-202307270620	MABCD	R	7/28/2023	24,162.00		055598		24,162.00
0778	SHELLEY ELECTRIC							
I-202307250604	SHELLEY ELECTRIC	R	7/28/2023	200.00		055599		200.00
0784	MERIDIAN ANALYTICAL LABS, LLC							
I-202307240596	MERIDIAN ANALYTICAL LABS, LLC	R	7/28/2023	1,150.00		055600		1,150.00
0817	H.M.S. LLC							
I-202307240595	H.M.S. LLC	R	7/28/2023	548.90		055601		548.90

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

August 15, 2023 City Council Agenda Page 64

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0898	GREATER WICHITA YMCA							
I-202307260608	GREATER WICHITA YMCA	R	7/28/2023	43.75		055602		43.75
1008	GENE'S STUMP GRINDING SERVICES							
I-202307240598	GENE'S STUMP GRINDING SERVICES	R	7/28/2023	875.00		055603		875.00
1016	DORMAKABA USA							
I-202307240599	DORMAKABA USA	R	7/28/2023	2,600.00		055604		2,600.00
1162	CUT RATES LAWN CARE LLC							
I-202307260609	CUT RATES LAWN CARE LLC	R	7/28/2023	580.00		055605		580.00
1226	THE TAP OF KANSAS							
I-202307240594	THE TAP OF KANSAS	R	7/28/2023	346.89		055606		346.89
1234	FLEET FUELS LLC							
I-202307250605	FLEET FUELS LLC	R	7/28/2023	1,553.45		055607		1,553.45
1276	TROJAN TECHNOLOGIES							
I-202307240593	TROJAN TECHNOLOGIES	R	7/28/2023	926.50		055608		926.50
1355	JALEN MILLIGAN							
I-202307270622	JALEN MILLIGAN	R	7/28/2023	80.00		055609		80.00
1358	SAMANTHA GHAREEB							
I-202307250606	SAMANTHA GHAREEB	R	7/28/2023	1,580.00		055610		1,580.00
0098	VALLEY CENTER POSTMASTER							
I-202308010636	VALLEY CENTER POSTMASTER	R	8/01/2023	6,000.00		055611		6,000.00
0035	BARRY ARBUCKLE							
I-202308010641	BARRY ARBUCKLE	R	8/04/2023	800.00		055612		800.00
0042	LARRY LINN							
I-202308010637	LARRY LINN	R	8/04/2023	1,700.00		055613		1,700.00
0077	KANSAS OFFICE OF THE TREASURER							
I-202308020647	KANSAS OFFICE OF THE TREASURER	R	8/04/2023	2,358.98		055614		2,358.98
0080	KDHE-BUREAU OF WATER							
I-202308010633	KDHE-BUREAU OF WATER	R	8/04/2023	25.00		055615		25.00
0091	MIES CONSTUCTION INC							
I-202307310627	MIES CONSTUCTION INC	R	8/04/2023	311,980.95		055616		311,980.95



VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

August 15, 2023 City Council Agenda Page 65

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0110	LKM - LEAGUE OF KANSAS MUNICIPAL							
I-202308010632	LKM - LEAGUE OF KANSAS MUNICIPAL	R	8/04/2023	659.89		055617		659.89
0133	MAYER SPECIALTY SERVICES							
I-202307310629	MAYER SPECIALTY SERVICES	R	8/04/2023	1,320.00		055618		1,320.00
0154	ASSESSMENT STRATEGIES, LLC							
I-202308020646	ASSESSMENT STRATEGIES, LLC	R	8/04/2023	315.00		055619		315.00
0156	BEALL & MITCHELL, LLC							
I-202308010639	BEALL & MITCHELL, LLC	R	8/04/2023	1,850.00		055620		1,850.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-202308020645	KANSAS ONE-CALL SYSTEM, INC	R	8/04/2023	444.00		055621		444.00
0227	SEDGWICK COUNTY TREASURER							
I-202308030648	SEDGWICK COUNTY TREASURER	R	8/04/2023	10.00		055622		10.00
0378	PEARSON CONSTRUCTION LLC							
I-202307310630	PEARSON CONSTRUCTION LLC	R	8/04/2023	1,037.53		055623		1,037.53
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-202308010638	CHRISTOPHER MICHAEL LEE DAVIS,	R	8/04/2023	125.00		055624		125.00
0542	GIANT COMMUNICATIONS							
I-202308010635	GIANT COMMUNICATIONS	R	8/04/2023	2,086.24		055625		2,086.24
0601	JOY K. WILLIAMS, ATTORNEY AT L							
I-202308010640	JOY K. WILLIAMS, ATTORNEY AT L	R	8/04/2023	1,350.00		055626		1,350.00
0667	ENVIROMENTAL & PROCESS SYSTEMS							
I-202307310626	ENVIROMENTAL & PROCESS SYSTEMS	R	8/04/2023	2,510.04		055627		2,510.04
0768	MABCD							
I-202307310628	MABCD	R	8/04/2023	138.75		055628		138.75
0799	ELITE FRANCHISING INC DBA JANI							
I-202308030653	ELITE FRANCHISING INC DBA JANI	R	8/04/2023	1,806.78		055629		1,806.78
0815	KONICA MINOLTA BUSINESS SOLUTI							
I-202308010634	KONICA MINOLTA BUSINESS SOLUTI	R	8/04/2023	96.46		055630		96.46
1004	IMAGINE IT, INC.							
I-202308020643	IMAGINE IT, INC.	R	8/04/2023	2,081.54		055631		2,081.54

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

August 15, 2023 City Council Agenda Page 66

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1056	WEX BANK							
I-202308030650	WEX BANK	R	8/04/2023	8,970.78		055632		8,970.78
1082	T-MOBILE							
I-202307310625	T-MOBILE	R	8/04/2023	105.00		055633		105.00
1085	DERBY OVERHEAD COMPANY							
I-202307310631	DERBY OVERHEAD COMPANY	R	8/04/2023	755.75		055634		755.75
1105	CK POWER							
I-202308030652	CK POWER	R	8/04/2023	583.58		055635		583.58
1162	CUT RATES LAWN CARE LLC							
I-202308030649	CUT RATES LAWN CARE LLC	R	8/04/2023	1,815.00		055636		1,815.00
1168	MURDOCK COMPANIES, INC.							
I-202308030651	MURDOCK COMPANIES, INC.	R	8/04/2023	155.64		055637		155.64

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	57	516,463.79	0.00	516,463.79
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	57	516,463.79	0.00	516,463.79

VENDOR SET: 03 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

August 15, 2023 City Council Agenda Page 67

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0079	RYAN SHRACK							
I-202307270624	RYAN SHRACK	R	7/28/2023	52.66		055585		52.66

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	52.66	0.00	52.66
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	1	52.66	0.00	52.66
BANK: APBK TOTALS:	58	516,516.45	0.00	516,516.45
REPORT TOTALS:	58	516,516.45	0.00	516,516.45

## SELECTION CRITERIA

August 15, 2023 City Council Agenda Page 68

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VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

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## CHECK SELECTION

CHECK RANGE: 055580 THRU 055637  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

---

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

---

**CONSENT AGENDA**

**B. CHECK RECONCILIATION – JULY 2023:**

COMPANY: 999 - POOLED CASH FUND  
ACCOUNT: 1000-001.000 POOLED CASH  
TYPE: Bank Draft, Check  
STATUS: All  
FOLIO: All

CHECK DATE: 7/01/2023 THRU 7/31/2023  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

August 15, 2023 City Council Agenda Page 70

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1000-001.000	7/11/2023	BANK-DRAFT	001583	ALLIED BENEFIT-ATF2	21,123.85CR	POSTED	A	7/24/2023
1000-001.000	7/14/2023	BANK-DRAFT	001571	KANSAS DEPT OF REVENUE	5,056.21CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	BANK-DRAFT	001572	KANSAS PAYMENT CENTER	703.50CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	BANK-DRAFT	001573	KPERS	27,163.99CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	BANK-DRAFT	001574	EMPOWER FINANCIAL	1,994.68CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	BANK-DRAFT	001575	IRS- DEPARTMENT OF THE TREASUR	26,517.11CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	BANK-DRAFT	001576	MID AMERICAN CREDIT UNION	492.30CR	POSTED	A	7/21/2023
1000-001.000	7/28/2023	BANK-DRAFT	001584	KANSAS DEPT OF REVENUE	4,711.50CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	BANK-DRAFT	001585	KANSAS PAYMENT CENTER	703.50CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	BANK-DRAFT	001586	KPERS	24,448.21CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	BANK-DRAFT	001587	EMPOWER FINANCIAL	1,994.68CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	BANK-DRAFT	001588	IRS- DEPARTMENT OF THE TREASUR	24,866.67CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	BANK-DRAFT	001589	MID AMERICAN CREDIT UNION	492.30CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	BANK-DRAFT	001590	ALLIED BENEFIT-ATF2	37,333.14CR	POSTED	A	7/31/2023
1000-001.000	7/31/2023	BANK-DRAFT	001577	COX COMMUNICATIONS KANSAS LLC	857.39CR	POSTED	A	7/24/2023
1000-001.000	7/31/2023	BANK-DRAFT	001578	KANSAS GAS SERVICE	927.04CR	POSTED	A	7/24/2023
1000-001.000	7/31/2023	BANK-DRAFT	001579	EVERGY KANSAS CENTRAL, INC.	21,387.09CR	POSTED	A	7/31/2023
1000-001.000	7/31/2023	BANK-DRAFT	001580	KANSAS DEPT OF REVENUE	1,628.10CR	POSTED	A	7/25/2023
1000-001.000	7/31/2023	BANK-DRAFT	001581	KANSAS EMPLOYMENT SECURITY	4,229.21CR	POSTED	A	7/24/2023
1000-001.000	7/31/2023	BANK-DRAFT	001582	ENTERPRISE FLEET MANAGEMENT	14,545.14CR	POSTED	A	7/24/2023
1000-001.000	7/31/2023	BANK-DRAFT	001591	FLEXIBLE BENEFIT SERVICE CORPO	4,042.26CR	POSTED	A	7/31/2023
CHECK:								
1000-001.000	7/07/2023	CHECK	055488	LARRY LINN	1,700.00CR	POSTED	A	7/12/2023
1000-001.000	7/07/2023	CHECK	055489	KANSAS OFFICE OF THE TREASURER	1,828.55CR	POSTED	A	7/11/2023
1000-001.000	7/07/2023	CHECK	055490	MIES CONSTRUCTION INC	914,187.00CR	POSTED	A	7/13/2023
1000-001.000	7/07/2023	CHECK	055491	BEALL & MITCHELL, LLC	1,850.00CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055492	INTERLINGUAL INTERPRETING SERV	107.50CR	POSTED	A	7/13/2023
1000-001.000	7/07/2023	CHECK	055493	RURAL WATER DISTRICT #2	59.39CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055494	EVERGY KANSAS CENTRAL, INC.	22.84CR	POSTED	A	7/13/2023
1000-001.000	7/07/2023	CHECK	055495	SEDGWICK COUNTY	2,191.55CR	POSTED	A	7/11/2023
1000-001.000	7/07/2023	CHECK	055496	ALPHA LAND SURVEYS, INC.	3,355.00CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055497	CHRISTOPHER MICHAEL LEE DAVIS,	125.00CR	POSTED	A	7/27/2023
1000-001.000	7/07/2023	CHECK	055498	BRYAN'S HEATING & AIR CONDITIO	180.00CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055499	JOY K. WILLIAMS, ATTORNEY AT L	1,350.00CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055500	ELITE FRANCHISING INC DBA JANI	1,806.78CR	POSTED	A	7/12/2023
1000-001.000	7/07/2023	CHECK	055501	RECREATION SUPPLY COMPANY	48.88CR	POSTED	A	7/13/2023
1000-001.000	7/07/2023	CHECK	055502	RED EQUIPMENT LLC.	6,728.75CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055503	CUT RATES LAWN CARE LLC	400.00CR	POSTED	A	7/13/2023
1000-001.000	7/07/2023	CHECK	055504	THE TAP OF KANSAS	226.08CR	POSTED	A	7/12/2023
1000-001.000	7/07/2023	CHECK	055505	APEX EXCAVATING, LLC	52,466.52CR	POSTED	A	7/12/2023
1000-001.000	7/07/2023	CHECK	055506	AMANDA PARK	71.50CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055507	STACY SHAY	37.85CR	POSTED	A	7/21/2023
1000-001.000	7/07/2023	CHECK	055508	DESIRAE WOMACK	182.24CR	POSTED	A	7/13/2023

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 7/01/2023 THRU 7/31/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

August 15, 2023 City Council Agenda Page 71

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	7/07/2023	CHECK	055509	BARRY ARBUCKLE	800.00CR	POSTED	A	7/11/2023
1000-001.000	7/07/2023	CHECK	055510	MCGOWAN, ANGELA	277.98CR	POSTED	A	7/11/2023
1000-001.000	7/14/2023	CHECK	055511	EARHART, SUSAN	350.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055512	VERSOLENKO, DIXIE	100.87CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055513	STILLMAN, SAMANTHA	650.00CR	POSTED	A	7/24/2023
1000-001.000	7/14/2023	CHECK	055514	KANSAS DEPT REVENUE	1,971.79CR	POSTED	A	7/24/2023
1000-001.000	7/14/2023	CHECK	055515	KDHE-DIV OF H & E LABORATORIES	288.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055516	MAYER SPECIALTY SERVICES	4,576.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055517	AT&T MOBILITY	783.56CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055518	ARK VALLEY NEWS	456.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055519	KANSAS ONE-CALL SYSTEM, INC	441.60CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055520	UNDERGROUND VAULTS & STORAGE	3.10CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055521	SUMNERONE, INC.	377.00CR	POSTED	A	7/24/2023
1000-001.000	7/14/2023	CHECK	055522	CITY OF WICHITA	120,370.33CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055523	KANSAS JUDICIAL COUNCIL	95.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055524	PHILLIPS SOUTHERN ELEC CO	6,995.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055525	PITNEY BOWES GLOBAL FINANCIAL	144.57CR	POSTED	A	7/25/2023
1000-001.000	7/14/2023	CHECK	055526	USA BLUEBOOK	922.24CR	OUTSTND	A	0/00/0000
1000-001.000	7/14/2023	CHECK	055527	CHRISTOPHER MICHAEL LEE DAVIS,	150.00CR	POSTED	A	7/27/2023
1000-001.000	7/14/2023	CHECK	055528	GIANT COMMUNICATIONS	2,085.69CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055529	CORE & MAIN	7,220.88CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055530	DRAGONFLY LAWN & TREE CARE LLC	3,510.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055531	MABCD	479.03CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055532	SHELLEY ELECTRIC	15,455.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055533	TODD SWIFT	1,006.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055534	KONICA MINOLTA BUSINESS SOLUTI	64.29CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055535	GALLS, LLC	239.42CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055536	RECREATION SUPPLY COMPANY	53.60CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055537	IMAGINE IT, INC.	1,490.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055538	WEX BANK	8,919.63CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055539	KIESLER POLICE SUPPLY	449.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055540	FLEXIBLE BENEFIT SERVICE CORPO	244.75CR	POSTED	A	7/31/2023
1000-001.000	7/14/2023	CHECK	055541	HORNET PRODUCTS	450.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055542	WASTE CONNECTIONS OF KANSAS, I	44,827.18CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055543	CUT RATES LAWN CARE LLC	2,660.30CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055544	THE TAP OF KANSAS	133.59CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055545	EASY ICE LLC	1,380.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055546	WILDCAT CONSTRUCTION CO., INC	563,391.79CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055547	AUTOMATION DESIGNS LLC	726.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055548	NOEL LAWN CARE, LLC	260.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055549	THE RADAR SHOP INC.	689.00CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055550	SHERRI MCDONALD	453.75CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055551	MICHAEL KOPF	112.50CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055552	LACHENMAYR REV TR	265.00CR	CLEARED	A	8/08/2023

COMPANY: 999 - POOLED CASH FUND  
ACCOUNT: 1000-001.000 POOLED CASH  
TYPE: Bank Draft, Check  
STATUS: All  
FOLIO: All

CHECK DATE: 7/01/2023 THRU 7/31/2023  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

August 15, 2023 City Council Agenda Page 72

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	7/14/2023	CHECK	055553	JALEN MILLIGAN	260.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/14/2023	CHECK	055554	KRISTI CARRITHERS	84.12CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055555	BRITTNEY ORTEGA	128.86CR	POSTED	A	7/21/2023
1000-001.000	7/14/2023	CHECK	055556	HEATHER VONFELDT	131.91CR	POSTED	A	7/21/2023
1000-001.000	7/21/2023	CHECK	055557	INTRUST CARD CENTER	13,283.81CR	POSTED	A	7/25/2023
1000-001.000	7/21/2023	CHECK	055558	JULIANNE EVANS	100.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/21/2023	CHECK	055559	W. WALTER CRAIG	300.00CR	POSTED	A	7/25/2023
1000-001.000	7/21/2023	CHECK	055560	D&D PLUMBING, INC. VOIDED	5,853.76CR	VOIDED	A	7/21/2023
1000-001.000	7/21/2023	CHECK	055561	WICHITA WINWATER WORKS CO.	21,056.83CR	POSTED	A	7/25/2023
1000-001.000	7/21/2023	CHECK	055562	LKM - LEAGUE OF KANSAS MUNICIP	750.00CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055563	VALLEY PRINT LOGISTICS	45.00CR	POSTED	A	7/25/2023
1000-001.000	7/21/2023	CHECK	055564	P E C (PROFESSIONAL ENGINEERIN	46,698.35CR	POSTED	A	7/25/2023
1000-001.000	7/21/2023	CHECK	055565	SUMNERONE, INC.	191.93CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055566	RURAL WATER DISTRICT #2	5,385.41CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055567	CINTAS CORPORATION NO 2	74.47CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055568	LEXIPOL LLC	5,699.64CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055569	WICHITA WELDING SUPPLY, INC	232.50CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055570	H.M.S. LLC	59.99CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055571	IMAGINE IT, INC.	7,319.71CR	POSTED	A	7/25/2023
1000-001.000	7/21/2023	CHECK	055572	TRAVELERS CASUALTY AND SURETY	413.00CR	CLEARED	A	8/08/2023
1000-001.000	7/21/2023	CHECK	055573	CUT RATES LAWN CARE LLC	400.00CR	POSTED	A	7/31/2023
1000-001.000	7/21/2023	CHECK	055574	SHORT ELLIOT HENDRICKSON, INC.	38,162.17CR	POSTED	A	7/31/2023
1000-001.000	7/21/2023	CHECK	055575	BURNS & MCDONNELL/CAS CONSTRUC	75,000.00CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055576	THE GLASS MAN	191.00CR	POSTED	A	7/27/2023
1000-001.000	7/21/2023	CHECK	055577	B & D TRUCKS & EQUIPMENT	683.78CR	POSTED	A	7/31/2023
1000-001.000	7/24/2023	CHECK	055578	REAMEY, KEVIN A	50.00CR	OUTSTND	P	0/00/0000
1000-001.000	7/24/2023	CHECK	055579	STEVENS, MICHAEL J	100.00CR	POSTED	P	7/25/2023
1000-001.000	7/28/2023	CHECK	055580	AFLAC	498.81CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055581	DELTA DENTAL OF KANSAS, INC.	3,140.89CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055582	SURENCY LIFE AND HEALTH	770.63CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055583	AGRAZ LEDENA, IRENE	1.50CR	OUTSTND	A	0/00/0000
1000-001.000	7/28/2023	CHECK	055584	MCGHEE, JUSTICE	950.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/28/2023	CHECK	055585	RYAN SHRACK	52.66CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055586	JOHNSON AUTOMOTIVE	194.95CR	OUTSTND	A	0/00/0000
1000-001.000	7/28/2023	CHECK	055587	WICHITA WINWATER WORKS CO.	55.80CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055588	MIKE JOHNSON SALES, INC.	59.30CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055589	LKM - LEAGUE OF KANSAS MUNICIP	403.42CR	OUTSTND	A	0/00/0000
1000-001.000	7/28/2023	CHECK	055590	BEALL & MITCHELL, LLC	187.50CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055591	SUMNERONE, INC.	218.41CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055592	EVERGY KANSAS CENTRAL, INC.	24.23CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055593	CITY OF WICHITA	119,518.32CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055594	USA BLUEBOOK	437.97CR	OUTSTND	A	0/00/0000
1000-001.000	7/28/2023	CHECK	055595	CORE & MAIN	833.92CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055596	ENVIRONMENTAL SYSTEMS RESEARCH	2,970.00CR	CLEARED	A	8/08/2023



COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1000-001.000 POOLED CASH  
 TYPE: Bank Draft, Check  
 STATUS: All  
 FOLIO: All

CHECK DATE: 7/01/2023 THRU 7/31/2023  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

August 15, 2023 City Council Agenda Page 73

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1000-001.000	7/28/2023	CHECK	055597	RAY LINDSEY	469.74CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055598	MABCD	24,162.00CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055599	SHELLEY ELECTRIC	200.00CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055600	MERIDIAN ANALYTICAL LABS, LLC	1,150.00CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055601	H.M.S. LLC	548.90CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055602	GREATER WICHITA YMCA	43.75CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055603	GENE'S STUMP GRINDING SERVICES	875.00CR	POSTED	A	7/31/2023
1000-001.000	7/28/2023	CHECK	055604	DORMAKABA USA	2,600.00CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055605	CUT RATES LAWN CARE LLC	580.00CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055606	THE TAP OF KANSAS	346.89CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055607	FLEET FUELS LLC	1,553.45CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055608	TROJAN TECHNOLOGIES	926.50CR	CLEARED	A	8/08/2023
1000-001.000	7/28/2023	CHECK	055609	JALEN MILLIGAN	80.00CR	OUTSTND	A	0/00/0000
1000-001.000	7/28/2023	CHECK	055610	SAMANTHA GHAREEB	1,580.00CR	POSTED	A	7/31/2023
TOTALS FOR ACCOUNT 1000-001				CHECK	TOTAL:	2,173,335.65CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	225,217.87CR		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	2,173,335.65CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	225,217.87CR		

**CONSENT AGENDA**

**C. TREASURER'S REPORT – JULY 2023:**

MTD TREASURERS REPORT

August 15, 2023 City Council Agenda Page 75

AS OF: JULY 31ST, 2023

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
010-GENERAL FUND	2,005,776.49	170,892.53	317,652.23	1,859,016.79	0.00	( 1,637.11)	1,857,379.68
020-SPECIAL PARKS AND REC	35,704.40	56.11	0.00	35,760.51	0.00	0.00	35,760.51
030-SPECIAL ALCOHOL AND DRUGS	7,607.17	0.00	0.00	7,607.17	0.00	0.00	7,607.17
040-POOL/REC SALES TAX	( 386,042.62)	70,344.55	27,849.50	( 343,547.57)	0.00	0.00	( 343,547.57)
050-TIF FUND	2,609,009.74	5,887.64	0.00	2,614,897.38	0.00	0.00	2,614,897.38
110-EMPLOYEE BENEFITS	652,103.36	11,584.62	61,839.28	601,848.70	0.00	0.00	601,848.70
126-BUILDING EQUIP RESERVE	64,470.10	144.29	0.00	64,614.39	0.00	0.00	64,614.39
127-EQUIPMENT RESERVE	360,213.72	585.16	619.99	360,178.89	0.00	0.00	360,178.89
130-FLEET MANAGEMENT FUND	58,209.39	192.38	14,545.14	43,856.63	0.00	0.00	43,856.63
140-LIBRARY	857.91	0.00	0.00	857.91	0.00	0.00	857.91
150-SPECIAL HIGHWAY	634,504.72	122,259.83	40,290.77	716,473.78	0.00	577.77	717,051.55
160-EMERGENCY EQUIPMENT	138,028.55	1,068.10	0.00	139,096.65	0.00	0.00	139,096.65
161-PUBLIC SAFETY TRAINING	5,547.66	245.00	0.00	5,792.66	0.00	0.00	5,792.66
225-PARK BEAUTIFICATION FUND	2,215.33	0.00	0.00	2,215.33	0.00	0.00	2,215.33
240-D.A.R.E.	1,658.04	0.00	0.00	1,658.04	0.00	0.00	1,658.04
250-DRUG TAX DISTRIBUTION	3,102.36	389.06	0.00	3,491.42	0.00	0.00	3,491.42
260-LAW ENFORCE BLOCK GRANT	0.15	0.00	0.00	0.15	0.00	0.00	0.15
280-ADSAP	1,071.19	0.00	0.00	1,071.19	0.00	0.00	1,071.19
350-CAPITAL PROJECTS FUND	( 2,237,295.82)	7,951.74	229,272.88	( 2,458,616.96)	0.00	0.00	( 2,458,616.96)
410-BOND & INTEREST	2,139,653.29	3,891.70	0.00	2,143,544.99	0.00	0.00	2,143,544.99
420-LAND BANK RESERVE	80,005.14	144.29	0.00	80,149.43	0.00	0.00	80,149.43
510-GIFTS AND GRANTS	6,031.34	16.03	0.00	6,047.37	0.00	0.00	6,047.37
520-STATE/FEDERAL GRANT MNGMT	715,014.81	1,306.58	0.00	716,321.39	0.00	0.00	716,321.39
610-WATER OPERATING	3,083,673.54	200,362.01	278,558.58	3,005,476.97	( 5,915.39)	( 1,211.63)	3,010,180.73
612-STORMWATER UTILITY FUND	418,218.94	28,117.70	700.00	445,636.64	765.15	0.00	444,871.49
613-SOLID WASTE UTILITY	127,814.62	49,901.56	44,827.18	132,889.00	912.32	0.00	131,976.68
619-WATER SURPLUS RESERVE	658,533.82	1,635.23	0.00	660,169.05	0.00	0.00	660,169.05
620-SEWER OPERATING	1,546,890.46	123,775.38	41,903.03	1,628,762.81	2,644.95	71.19	1,626,189.05
628-SEWER SURPLUS RESERVE	227,013.82	541.05	0.00	227,554.87	0.00	0.00	227,554.87
GRAND TOTAL	12,959,591.62	801,292.54	1,058,058.58	12,702,825.58	( 1,592.97)	( 2,199.78)	12,702,218.77
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\*\*\* END OF REPORT \*\*\*

**CONSENT AGENDA**

**D. REVENUE AND EXPENSE SUMMARY – JULY 2023:**

010-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,616,173.00	0.00	0.00	1,419,027.17	0.00	197,145.83	87.80
INTERGOVERNMENTAL	700,000.00	69,203.77	0.00	490,398.58	0.00	209,601.42	70.06
LICENSES & PERMITS	661,150.00	53,390.04	0.00	444,785.80	0.00	216,364.20	67.27
CHARGES FOR SERVICES	6,000.00	0.00	0.00	3,030.00	0.00	2,970.00	50.50
FINES & FORFEITURES	134,500.00	12,252.98	0.00	98,507.19	0.00	35,992.81	73.24
USE OF MONEY & PROPERTY	23,001.00	4,865.43	0.00	37,782.09	0.00 (	14,781.09)	164.26
OTHER REVENUES	54,974.00	30,781.03	0.00	265,219.93	0.00 (	210,245.93)	482.45
MISCELLANEOUS	169,000.00	399.28	0.00	38,077.93	0.00	130,922.07	22.53

TOTAL REVENUES	3,364,798.00	170,892.53	0.00	2,796,828.69	0.00	567,969.31	83.12
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EXPENDITURE SUMMARY

ADMINISTRATION

PERSONNEL SERV. & BENEF.	440,600.00	46,265.76	0.00	309,535.92	0.00	131,064.08	70.25
CONTRACTUAL SERVICES	173,500.00	15,190.15	0.00	124,710.32	6.00	48,783.68	71.88
COMMODITIES	8,000.00	794.65	0.00	5,517.76	0.00	2,482.24	68.97
CAPITAL OUTLAY	6,500.00	0.00	0.00	3,356.14	0.00	3,143.86	51.63
OTHER COSTS/MISC.	<u>98,469.00</u>	<u>51.92</u>	<u>0.00</u>	<u>117,507.98</u>	<u>0.00 (</u>	<u>19,038.98)</u>	<u>119.33</u>
TOTAL ADMINISTRATION	727,069.00	62,302.48	0.00	560,628.12	6.00	166,434.88	77.11

LEGAL & MUNICIPAL COURT

PERSONNEL SERV. & BENEF.	47,100.00	4,329.78	0.00	29,236.36	0.00	17,863.64	62.07
CONTRACTUAL SERVICES	101,850.00	7,996.39	0.00	64,135.99	5.43	37,708.58	62.98
COMMODITIES	1,000.00	157.50	0.00	388.78	0.00	611.22	38.88
OTHER COSTS/MISC.	<u>26,000.00</u>	<u>2,191.55</u>	<u>0.00</u>	<u>9,674.45</u>	<u>0.00</u>	<u>16,325.55</u>	<u>37.21</u>
TOTAL LEGAL & MUNICIPAL COURT	175,950.00	14,675.22	0.00	103,435.58	5.43	72,508.99	58.79

COMMUNITY DEVELOPMENT

PERSONNEL SERV. & BENEF.	168,480.00	17,700.32	0.00	117,158.69	0.00	51,321.31	69.54
CONTRACTUAL SERVICES	45,060.00	2,563.65	0.00	38,952.49	129.95	5,977.56	86.73
COMMODITIES	2,200.00	359.47	0.00	1,659.98	0.00	540.02	75.45
CAPITAL OUTLAY	3,450.00	0.00	0.00	4,397.92	0.00 (	947.92)	127.48
OTHER COSTS/MISC.	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,905.61</u>	<u>0.00</u>	<u>27,094.39</u>	<u>9.69</u>
TOTAL COMMUNITY DEVELOPMENT	249,190.00	20,623.44	0.00	165,074.69	129.95	83,985.36	66.30

POLICE

PERSONNEL SERV. & BENEF.	1,035,000.00	111,101.97	0.00	728,384.81	0.00	306,615.19	70.38
CONTRACTUAL SERVICES	184,500.00	13,613.65	0.00	110,463.21	53.95	73,982.84	59.90
COMMODITIES	53,500.00	4,492.26	0.00	29,828.55	0.00	23,671.45	55.75
CAPITAL OUTLAY	<u>34,000.00</u>	<u>449.00</u>	<u>0.00</u>	<u>17,154.08</u>	<u>0.00</u>	<u>16,845.92</u>	<u>50.45</u>
TOTAL POLICE	1,307,000.00	129,656.88	0.00	885,830.65	53.95	421,115.40	67.78

010-GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<hr/>							
<u>FIRE</u>							
PERSONNEL SERV. & BENEF.	349,000.00	40,440.90	0.00	236,667.91	0.00	112,332.09	67.81
CONTRACTUAL SERVICES	104,150.00	2,562.31	0.00	59,760.85	15.80	44,373.35	57.39
COMMODITIES	9,000.00	815.75	0.00	4,463.52	0.00	4,536.48	49.59
CAPITAL OUTLAY	33,000.00	279.54	0.00	14,353.74	0.00	18,646.26	43.50
OTHER COSTS/MISC.	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>
TOTAL FIRE	497,650.00	44,098.50	0.00	315,246.02	15.80	182,388.18	63.35
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<u>PARKS &amp; PUBLIC BLDG</u>							
PERSONNEL SERV. & BENEF.	300,000.00	24,508.02	0.00	182,345.70	0.00	117,654.30	60.78
CONTRACTUAL SERVICES	188,180.00	13,191.46	0.00	125,237.82	19.99	62,922.19	66.56
COMMODITIES	54,500.00	4,861.23	0.00	40,531.11	1,063.88	12,905.01	76.32
CAPITAL OUTLAY	6,500.00	0.00	0.00	13,315.74	0.00	( 6,815.74)	204.86
OTHER COSTS/MISC.	<u>7,000.00</u>	<u>3,735.00</u>	<u>0.00</u>	<u>17,275.00</u>	<u>0.00</u>	( 10,275.00)	<u>246.79</u>
TOTAL PARKS & PUBLIC BLDG	556,180.00	46,295.71	0.00	378,705.37	1,083.87	176,390.76	68.29
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<u>ENVIRONMENTAL SERVICES</u>							
TOTAL							
<hr/>							
<u>PUBLIC WKS STORAGE BLDG</u>							
TOTAL							
<hr/>							
TOTAL EXPENDITURES	3,513,039.00	317,652.23	0.00	2,408,920.43	1,295.00	1,102,823.57	68.61
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** REVENUE OVER(UNDER) EXPENDITURES *	( 148,241.00)	( 146,759.70)	0.00	387,908.26	( 1,295.00)	( 534,854.26)	260.80-
<hr/>							
REVENUE & OTHER SOURCES OVER/							
(UNDER) EXPENDITURES & OTHER (USES)	( 148,241.00)	( 146,759.70)	0.00	387,908.26	( 1,295.00)	( 534,854.26)	260.80-

110-EMPLOYEE BENEFITS

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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<u>REVENUE SUMMARY</u>							
TAXES	935,078.00	0.00	0.00	822,836.79	0.00	112,241.21	88.00
INTERGOVERNMENTAL	95,000.00	10,609.62	0.00	73,606.83	0.00	21,393.17	77.48
USE OF MONEY & PROPERTY	0.00	949.88	0.00	7,868.95	0.00	( 7,868.95)	0.00
OTHER REVENUES	48,000.00	25.12	0.00	32,878.46	0.00	15,121.54	68.50
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TOTAL REVENUES	1,078,078.00	11,584.62	0.00	937,191.03	0.00	140,886.97	86.93

EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PERSONNEL SERV. & BENEF.	1,156,672.00	61,795.53	0.00	736,568.95	0.00	420,103.05	63.68
CONTRACTUAL SERVICES	0.00	43.75	0.00	281.25	0.00	( 281.25)	0.00
OTHER COSTS/MISC.	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,596.06</u>	<u>0.00</u>	<u>10,403.94</u>	<u>13.30</u>
TOTAL NON-DEPARTMENTAL	1,168,672.00	61,839.28	0.00	738,446.26	0.00	430,225.74	63.19

ADMINISTRATION

TOTAL

TOTAL EXPENDITURES	1,168,672.00	61,839.28	0.00	738,446.26	0.00	430,225.74	63.19
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\*\* REVENUE OVER (UNDER) EXPENDITURES \* ( 90,594.00) ( 50,254.66) 0.00 198,744.77 0.00 ( 289,338.77) 219.38-

REVENUE & OTHER SOURCES OVER/

(UNDER) EXPENDITURES & OTHER (USES) ( 90,594.00) ( 50,254.66) 0.00 198,744.77 0.00 ( 289,338.77) 219.38-

140-LIBRARY

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	315,250.00	0.00	0.00	278,412.59	0.00	36,837.41	88.31
TOTAL REVENUES	315,250.00	0.00	0.00	278,412.59	0.00	36,837.41	88.31
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	<u>335,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>278,449.49</u>	<u>0.00</u>	<u>56,550.51</u>	<u>83.12</u>
TOTAL NON-DEPARTMENTAL	335,000.00	0.00	0.00	278,449.49	0.00	56,550.51	83.12
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	335,000.00	0.00	0.00	278,449.49	0.00	56,550.51	83.12
** REVENUE OVER (UNDER) EXPENDITURES *	( 19,750.00)	0.00	0.00	( 36.90)	0.00	( 19,713.10)	0.19
<u>REVENUE &amp; OTHER SOURCES OVER/</u>							
(UNDER) EXPENDITURES & OTHER (USES)	( 19,750.00)	0.00	0.00	( 36.90)	0.00	( 19,713.10)	0.19



150-SPECIAL HIGHWAY

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

INTERGOVERNMENTAL	991,960.00	120,307.97	0.00	683,073.22	0.00	308,886.78	68.86
USE OF MONEY & PROPERTY	0.00	1,951.86	0.00	16,169.55	0.00 (	16,169.55)	0.00
OTHER REVENUES	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0.00
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00

TOTAL REVENUES	1,001,960.00	122,259.83	0.00	699,242.77	0.00	302,717.23	69.79
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EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PERSONNEL SERV. & BENEF.	381,752.00	20,579.38	0.00	172,928.12	0.00	208,823.88	45.30
CONTRACTUAL SERVICES	49,900.00	8,511.19	0.00	55,160.55	19.98 (	5,280.53)	110.58
COMMODITIES	52,700.00	4,205.20	0.00	35,679.06	1,355.96	15,664.98	70.28
CAPITAL OUTLAY	363,000.00	6,995.00	0.00	329,936.79	0.00	33,063.21	90.89
OTHER COSTS/MISC.	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	867,352.00	40,290.77	0.00	593,704.52	1,375.94	272,271.54	68.61

TOTAL EXPENDITURES	867,352.00	40,290.77	0.00	593,704.52	1,375.94	272,271.54	68.61
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** REVENUE OVER (UNDER) EXPENDITURES **	<u>134,608.00</u>	<u>81,969.06</u>	<u>0.00</u>	<u>105,538.25</u> (	<u>1,375.94)</u>	<u>30,445.69</u>	<u>77.38</u>
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REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	134,608.00	81,969.06	0.00	105,538.25 (	1,375.94)	30,445.69	77.38
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160-EMERGENCY EQUIPMENT

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	70,240.00	0.00	0.00	61,883.83	0.00	8,356.17	88.10
FINES & FORFEITURES	0.00	743.46	0.00	5,393.59	0.00 (	5,393.59)	0.00
USE OF MONEY & PROPERTY	100.00	324.64	0.00	2,689.38	0.00 (	2,589.38)	2,689.38
TOTAL REVENUES	70,340.00	1,068.10	0.00	69,966.80	0.00	373.20	99.47
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CAPITAL OUTLAY	33,000.00	0.00	0.00	62,348.01	268.03 (	29,616.04)	189.75
OTHER COSTS/MISC.	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8.32</u>	<u>0.00</u>	<u>29,991.68</u>	<u>0.03</u>
TOTAL NON-DEPARTMENTAL	63,000.00	0.00	0.00	62,356.33	268.03	375.64	99.40
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	63,000.00	0.00	0.00	62,356.33	268.03	375.64	99.40
** REVENUE OVER (UNDER) EXPENDITURES **	<u>7,340.00</u>	<u>1,068.10</u>	<u>0.00</u>	<u>7,610.47</u>	( <u>268.03</u> ) (	<u>2.44</u> )	<u>100.03</u>
<u>REVENUE &amp; OTHER SOURCES OVER/</u>							
(UNDER) EXPENDITURES & OTHER (USES)	7,340.00	1,068.10	0.00	7,610.47 (	268.03) (	2.44)	100.03

410-BOND & INTEREST

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TAXES	1,019,715.00	0.00	0.00	988,614.47	0.00	31,100.53	96.95
USE OF MONEY & PROPERTY	100.00	3,891.70	0.00	32,239.48	0.00	( 32,139.48)	2,239.48
OTHER REVENUES	442,000.00	0.00	0.00	309,857.38	0.00	132,142.62	70.10
MISC TRANSFERS	647,000.00	0.00	0.00	0.00	0.00	647,000.00	0.00
MISC TRANSFERS	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES	2,113,815.00	3,891.70	0.00	1,330,711.33	0.00	783,103.67	62.95
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
OTHER COSTS/MISC.	4,000.00	0.00	0.00	94.19	0.00	3,905.81	2.35
DEBT SERVICE	<u>2,162,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>286,756.26</u>	<u>0.00</u>	<u>1,875,243.74</u>	<u>13.26</u>
TOTAL NON-DEPARTMENTAL	2,166,000.00	0.00	0.00	286,850.45	0.00	1,879,149.55	13.24
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	2,166,000.00	0.00	0.00	286,850.45	0.00	1,879,149.55	13.24
** REVENUE OVER(UNDER) EXPENDITURES *(	52,185.00)	3,891.70	0.00	1,043,860.88	0.00	( 1,096,045.88)	2,000.31-
OTHER FINANCING SOURCES	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
NET OTHER SOURCES/(USES)	5,000.00		0.00	0.00	0.00	5,000.00	0.00

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) ( 47,185.00) 3,891.70 0.00 1,043,860.88 0.00 ( 1,091,045.88) 2,212.27-

610-WATER OPERATING

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

CHARGES FOR SERVICES	2,078,563.00	190,752.51	0.00	1,281,132.82	0.00	797,430.18	61.64
USE OF MONEY & PROPERTY	1,000.00	5,723.32	0.00	47,412.93	0.00 (	46,412.93)	4,741.29
OTHER REVENUES	0.00	0.00	0.00	8,640.12	0.00 (	8,640.12)	0.00
MISCELLANEOUS	0.00	3,358.24	0.00	16,361.08	0.00 (	16,361.08)	0.00

TOTAL REVENUES	2,079,563.00	199,834.07	0.00	1,353,546.95	0.00	726,016.05	65.09
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EXPENDITURE SUMMARY

NON-DEPARTMENTAL

PERSONNEL SERV. & BENEF.	413,480.00	19,118.41	0.00	142,811.43	0.00	270,668.57	34.54
CONTRACTUAL SERVICES	978,150.00	249,321.11	0.00	609,199.38	0.00	368,950.62	62.28
COMMODITIES	41,450.00	4,352.70	0.00	18,784.24	0.00	22,665.76	45.32
CAPITAL OUTLAY	56,200.00	5,768.21	0.00	83,067.71	0.00 (	26,867.71)	147.81
OTHER COSTS/MISC.	590,000.00	0.00	0.00	0.00	0.00	590,000.00	0.00
BAD DEBT	0.00 (	1.85)	0.00 (	99.81)	0.00	99.81	0.00
TOTAL NON-DEPARTMENTAL	2,079,280.00	278,558.58	0.00	853,762.95	0.00	1,225,517.05	41.06

TOTAL EXPENDITURES	2,079,280.00	278,558.58	0.00	853,762.95	0.00	1,225,517.05	41.06
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** REVENUE OVER(UNDER) EXPENDITURES **	283.00 (	78,724.51)	0.00	499,784.00	0.00 (	499,501.00)	6,602.12
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REVENUE & OTHER SOURCES OVER/

(UNDER) EXPENDITURES & OTHER (USES)	283.00 (	78,724.51)	0.00	499,784.00	0.00 (	499,501.00)	6,602.12
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612-STORMWATER UTILITY FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
USE OF MONEY & PROPERTY	0.00	857.70	0.00	7,105.30	0.00	( 7,105.30)	0.00
OTHER REVENUES	324,000.00	27,260.00	0.00	189,744.00	0.00	134,256.00	58.56
TOTAL REVENUES	324,000.00	28,117.70	0.00	196,849.30	0.00	127,150.70	60.76
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	31,000.00	700.00	0.00	10,989.45	0.00	20,010.55	35.45
COMMODITIES	5,000.00	0.00	0.00	1,487.43	0.00	3,512.57	29.75
CAPITAL OUTLAY	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
OTHER COSTS/MISC.	<u>192,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>192,600.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	328,600.00	700.00	0.00	12,476.88	0.00	316,123.12	3.80
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	328,600.00	700.00	0.00	12,476.88	0.00	316,123.12	3.80
** REVENUE OVER (UNDER) EXPENDITURES *( <u>4,600.00</u> ) <u>27,417.70</u> <u>0.00</u> <u>184,372.42</u> <u>0.00</u> ( <u>188,972.42</u> ) <u>4,008.10</u> -							

REVENUE & OTHER SOURCES OVER/  
(UNDER) EXPENDITURES & OTHER (USES) ( 4,600.00) 27,417.70 0.00 184,372.42 0.00 ( 188,972.42) 4,008.10-

613-SOLID WASTE UTILITY

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES & PERMITS	0.00	417.00	0.00	2,919.00	0.00 (	2,919.00)	0.00
CHARGES FOR SERVICES	608,791.00	48,073.34	0.00	332,930.11	0.00	275,860.89	54.69
USE OF MONEY & PROPERTY	50.00	260.52	0.00	2,158.17	0.00 (	2,108.17)	4,316.34
MISCELLANEOUS	8,000.00	1,150.70	0.00	8,110.41	0.00 (	110.41)	101.38
TOTAL REVENUES	616,841.00	49,901.56	0.00	346,117.69	0.00	270,723.31	56.11
<u>EXPENDITURE SUMMARY</u>							
<u>NON-DEPARTMENTAL</u>							
CONTRACTUAL SERVICES	599,280.00	44,827.18	0.00	320,655.54	0.00	278,624.46	53.51
CAPITAL OUTLAY	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>
TOTAL NON-DEPARTMENTAL	615,280.00	44,827.18	0.00	320,655.54	0.00	294,624.46	52.12
<u>ADMINISTRATION</u>							
TOTAL							
TOTAL EXPENDITURES	615,280.00	44,827.18	0.00	320,655.54	0.00	294,624.46	52.12
** REVENUE OVER (UNDER) EXPENDITURES **	<u>1,561.00</u>	<u>5,074.38</u>	<u>0.00</u>	<u>25,462.15</u>	<u>0.00 (</u>	<u>23,901.15)</u>	<u>1,631.14</u>
REVENUE & OTHER SOURCES OVER/ (UNDER) EXPENDITURES & OTHER (USES)	1,561.00	5,074.38	0.00	25,462.15	0.00 (	23,901.15)	1,631.14

620-SEWER OPERATING

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CHARGES FOR SERVICES	1,377,584.00	121,238.36	0.00	820,255.97	0.00	557,328.03	59.54
USE OF MONEY & PROPERTY	0.00	2,537.02	0.00	21,017.08	0.00	( 21,017.08)	0.00
OTHER REVENUES	3,000.00	0.00	0.00	2,118.75	0.00	881.25	70.63
TOTAL REVENUES	1,380,584.00	123,775.38	0.00	843,391.80	0.00	537,192.20	61.09

EXPENDITURE SUMMARY

<u>NON-DEPARTMENTAL</u>							
PERSONNEL SERV. & BENEF.	335,869.00	22,235.23	0.00	152,702.42	0.00	183,166.58	45.46
CONTRACTUAL SERVICES	461,700.00	12,400.92	0.00	216,813.13	84.00	244,802.87	46.98
COMMODITIES	24,800.00	2,474.15	0.00	16,958.43	0.00	7,841.57	68.38
CAPITAL OUTLAY	90,000.00	4,792.73	0.00	19,036.86	0.00	70,963.14	21.15
OTHER COSTS/MISC.	<u>497,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>104,323.57</u>	<u>0.00</u>	<u>392,676.43</u>	<u>20.99</u>
TOTAL NON-DEPARTMENTAL	1,409,369.00	41,903.03	0.00	509,834.41	84.00	899,450.59	36.18
TOTAL EXPENDITURES	1,409,369.00	41,903.03	0.00	509,834.41	84.00	899,450.59	36.18

\*\* REVENUE OVER (UNDER) EXPENDITURES \*( 28,785.00) 81,872.35 0.00 333,557.39 ( 84.00) ( 362,258.39) 1,158.50-

REVENUE & OTHER SOURCES OVER/

(UNDER) EXPENDITURES & OTHER (USES) ( 28,785.00) 81,872.35 0.00 333,557.39 ( 84.00) ( 362,258.39) 1,158.50-

**CONSENT AGENDA**

**E. PLANNING AND ZONING BOARD MINUTES – JULY 25, 2023:**



Tuesday, July 25, 2023, 7:00 P.M.

**CALL TO ORDER:** Chairperson Janzen called the meeting to order at 7:10 P.M. with the following members present: Paul Spranger, Brian Shelton, Scot Phillips, and Dalton Wilson.

**Members Absent:** Rick Shellenbarger and Steve Conway

**City Staff Present:** Ryan Shrack, Brittney Ortega, and Heather VonFeldt

**Audience:** Bill Arick and Kurt Huiras

**AGENDA:** A motion was made by Chairperson Janzen and seconded by Board Member Phillips to set the agenda. Motion passed unanimously.

**APPROVAL OF DRAFT MINUTES:** Chairperson Janzen made a motion to approve the June 27, 2023, meeting minutes. The motion was seconded by Vice Chairperson Spranger. Motion passed unanimously.

**COMMUNICATIONS:** None

**PUBLIC HEARINGS BEFORE THE PLANNING AND ZONING BOARD:**

1. Review of LS-2023-03, application of Village VC LLC, pursuant to City Code 16.09.01, who is petitioning for a lot split involving the splitting of property the petitioner owns, which is currently addressed as 335 S. Meridian Ave., Valley Center, KS 67147.

R. Shrack gave a summary of his staff report. The applicant has worked with Baughman Company to create this lot split. Currently this lot consists of one commercially zoned property. All existing buildings will remain on the same lot. Separate utility easements will be created to serve the existing utility infrastructure that will now cross property lines between the two proposed parcels. A public notice was published in *The Ark Valley News* as well as sent to the surrounding property owners. There have been no responses received regarding the proposed split. City staff is recommending approval of this lot split. R. Shrack explained the process of a lot split for newer board members. Board Member Wilson inquired if this will impact the new building in this location that was approved by the board previously. R. Shrack explained that the site plan that was approved for the new commercial building that will be located on the parcel to the north will in no way be affected.

Chairperson Janzen opened the hearing for comments from the public: 7:14 PM

Chairperson Janzen closed the hearing for comments from the public: 7:15 PM

No comments received from the public. Based on the City Staff recommendations, public comments, and discussion by the Planning and Zoning Board, Chairperson Janzen made a motion to approve LS-2023-03. Motion was seconded by Board Member Wilson. The vote was unanimous.

**OLD OR UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**STAFF REPORTS:** R. Shrack reminded the board that the next meeting will be held on August 22, 2023. There will be three items to review, one being the site plan for the new aquatic and recreation center. Once that is approved, we will work on getting the building plans approved by Sedgwick County. Shrack informed the board that you may start to see some dirt work being done prior to the building permit being issued, this is completely acceptable. The contractor has permission to do site preparation and clean up work. R. Shrack also spoke about the last item to be reviewed which is in conjunction with Sedgwick County. This deals with our Urban Growth Area and development applications that would be submitted to Sedgwick County. Valley Center Planning and Zoning Board will have the opportunity to hear a conditional use application at the August board meeting, have a public hearing, and render a recommendation to approve or deny the application.

**ITEMS BY PLANNING AND ZONING BOARD MEMBERS:**

Gary Janzen-none

Paul Spranger-none

Brian Shelton- none

Rick Shellenbarger- absent

Scot Phillips-none

Steve Conway-absent

Dalton Wilson - none

**ADJOURNMENT OF THE PLANNING AND ZONING BOARD MEETING:** At 7:25 P.M., a motion was made by Chairperson Janzen to adjourn and seconded by Board Member Shelton. Vote was unanimous and the meeting was adjourned.

Respectfully submitted,

---

/s/ Ryan Shrack, Secretary

---

Gary Janzen, Chairperson

**CONSENT AGENDA**

**F. ECONOMIC DEVELOPMENT BOARD MINUTES – AUGUST 19, 2023:**

# VALLEY CENTER ECONOMIC DEVELOPMENT BOARD MEETING MINUTES

Wednesday, August 2, 2023

August 2, 2023 City Council Agenda Page 92

(Meeting held via Microsoft Teams)

## MEETING WAS CALLED TO ORDER AT 1:13 P.M. THOSE IN ATTENDANCE:

Casey Carlson  
Ivan Gomez  
Randy Jackson  
Brendan McGettigan  
Brian Haight  
Brent Clark, City Administrator  
Ryan Shrack, Community Development Director

## APPROVAL OF DRAFT MINUTES

Board Member Jackson served as “Acting Chairperson” for the meeting. Motion was made by Board Member Carlson and seconded by Board Member McGettigan to approve the meeting minutes for July 5, 2023. Motion was unanimous.

**OLD BUSINESS:** None

## NEW BUSINESS:

A. Welcome New Board Member Ivan Gomez

R. Shrack introduced Ivan Gomez, who is new to the board and had him spend a few minutes introducing himself to the board. Each of the board members also introduced themselves to Board Member Gomez.

B. Residential/Commercial Developments Update

R. Shrack and B. Clark provided updates on the status of the new subdivisions, including Ceterra, Arbor Valley, Prairie Lakes Phase III, Marquez Acres, and Sunflower Valley. Information was also shared on the new aquatic and recreation center, which will have a groundbreaking ceremony on August 24, 2023.

C. Update on Sunflower Valley Development

R. Shrack shared with the board that the developer has changed this subdivision from single-family homes back to duplexes. There will be 45 duplexes built in Sunflower Valley, along with community amenities, such as pickleball courts and a basketball court that can be used by the residents that will live there.

D. September 6<sup>th</sup> Board Meeting (In Person)

The next board meeting is the last meeting of the third quarter, so this will be held in person. The meeting will be held in the conference room at Builders FirstSource and start at 1:00 PM.

E. General Discussion

No items discussed by the board members.

## ADJOURNMENT

Motion was made by Board Member McGettigan and seconded by Board Member Carlson to adjourn the meeting. Motion was unanimous. Meeting adjourned at 1:33 P.M.

Respectfully submitted,

---

/s/ Ryan W. Shrack, Secretary

**CONSENT AGENDA**

**G. LIONS PARK USAGE REQUEST FROM VALLEY CENTER  
BOOSTER CLUB – AUGUST 19, 2022**

## Neal Owings

---

**To:** noreply@civicplus.com  
**Subject:** RE: Online Form Submittal: Special Use Request of City Parks

**From:** noreply@civicplus.com <noreply@civicplus.com>  
**Sent:** Monday, July 31, 2023 4:29 PM  
**To:** Neal Owings <parks@valleycenterks.org>; Barry Smith <BSmith@valleycenterks.org>  
**Subject:** Online Form Submittal: Special Use Request of City Parks

### Special Use Request of City Parks

## Special Use Request of City Parks

Special Use of City Parks is granted by the City of Valley Center Governing Body. The following is required for community celebrations, carnivals, music festivals, political rallies, fundraisers, or similar public events.

The following information is required for the review/approval process:

Certificate of liability insurance must be included with the Special Use Request. It must add/name the City of Valley Center as third party insured in the minimum amount of \$1,000,000.

All information must be returned to the Parks & Public Buildings Department no less than 3 weeks in advance of the requested event date. Once received, staff will review and add the special use request to the next City Council meeting agenda for approval.

City Park Regulations are posted at each park (and provided with packet information). Please ensure that regulations are enforced with all parties involved with the planning and setup of the event.

#### Special Use Request Information:

- |   |  |
|---|--|
| 1. List the purpose of your event and all planned | Community BBQ hosted by the Valley Center Booster Club. We will have local community volunteers set up tents for the |
|---|--|

activities. (Site use and set up must be approved and coordinated by the Department of Parks & Public Buildings). Attach separate sheets as needed.

food, tables for merchandise, and clubs. There will be a stage for the teams to be announced, and the band will be playing music.

1.A Attach additional information if needed

*Field not completed.*

2. Include a map or description of the park area requested and include a list of park facilities you will use.

The lawn are just north of the Community Center Parking Lot between the dog park and the library north to the hilltop playground area at Lions Park.

2.A Attach map if applicable

*Field not completed.*

Event Date

8/19/2023

Event Set Up Time

10:00 AM

Event Hours

6:00 PM - 9:00 PM

Event Clean Up Time

9:00 PM

Description of Clean Up Procedure

We will have all of the volunteers and students help clean up the park area, and VCBC will be in charge of making sure all trash is cleared and tables are removed.

Sponsoring Organizations

Valey Center Booster Club

Certificate of Liability Insurance

[VC Booster USLI Certificate for City of Valley 2023.pdf](#)

## Applicant Information

First Name

Sasha

Last Name

Randolph

Address1

2663 E SUNNYSLOPE CT

City

PARK CITY

State

KS

Zip

67219



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Douglas S. Adams 111 S. Abilene Ave Valley Center, KS 67147	<b>CONTACT NAME:</b> Doug Adams <b>PHONE (A/C, No, Ext):</b> 316-755-2717 <b>FAX (A/C, No):</b> 316-755-2676 <b>E-MAIL ADDRESS:</b> doug.adams@tbs.com														
<b>INSURED</b> Valley Center Booster Club, Inc P.O. Box 428 Valley Center, KS 67147	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C: United States Liability Company</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A:		INSURER B:		INSURER C: United States Liability Company		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A:															
INSURER B:															
INSURER C: United States Liability Company															
INSURER D:															
INSURER E:															
INSURER F:															

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SE1085396	08/05/2023	08/21/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Valley Center Booster Club - Back 2 School Bash on Main St. and Community BBQ in Lions Park.

## CERTIFICATE HOLDER

## CANCELLATION

City of Valley Center 121 S. Meridian Avenue Valley Center, KS 67147	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**CONSENT AGENDA**

**H. TEMPORARY CLOSURE OF MCLAUGHLIN POND –  
SEPTEMBER 20-23, 2023**



**August 15, 2023**

**To: Mayor Cicirello & Members of Council**

**From: Neal Owings, Director of Park & Public Buildings**

**Subject: Request Temporary Closure of McLaughlin Pond for Fall Festival Kids Fishing Tournament.**

## RECOMMENDATION

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The Department of Parks & Public Buildings is recommending that City Council authorize temporary closure of public fishing at McLaughlin Pond in preparation of the Fall Festival Kids Fishing Tournament that will be sponsored by the Boy Scouts. The requested time for closure would begin Wednesday, September 20<sup>th</sup> through the conclusion of the tournament on Saturday, September 23, 2023.

## BACKGROUND

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The Chamber of Commerce has traditionally hosted a Kids Fishing Tournament during the Fall Festival with the focus of educating kids on how to fish and importance of our natural resources.

This event will be held on Saturday, September 23<sup>rd</sup> and is scheduled to begin at approximately 12:30 pm and conclude at approximately 3pm at which time public fishing would resume.

## FINANCIAL CONSIDERATION

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This event has no costs tied to it other than minimal staff time to post "fishing closed" signage around the pond. Volunteers and other costs associated with this event are the responsibility of the Chamber of Commerce.

## ATTACHMENTS

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- None

## **STAFF REPORTS**

**A. Community Development Director Shrack**

**B. Parks & Public Buildings Director Owings**

**C. Public Safety Director Newman**

**D. Public Works Director Eggleston**

**E. City Engineer- Scheer**

**F. City Attorney Arbuckle**

**G. Asst. City Administrator of Finance Smith**

**H. City Administrator Clark**

# MEMO



August 15, 2023 City Council Agenda Page 100



**TO:** City of Valley Center

**DATE:** August 08, 2023

**ATTENTION:** Mayor Cicirello and Members of Council

**PROJECT NO.:** 35-237013-000-2502

**FROM:** Gage Scheer, P.E.

**PROJECT:** Valley Center – City Engineer

**REFERENCE:** Project Status Update

**COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

Please advise immediately of any misconceptions or omissions you believe to be contained herein.

Shown below is a list of current PEC projects with status updates:

## **Current Projects:**

1. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
  - A. PS&E Plans submitted.
  - B. Project Details:
    1. Bid Date = October 2023 (Currently tied with North Meridian).
    2. Traffic Control = Two lane two way. Roadway closed to thru traffic during construction of Roundabout.
2. **Meridian from Main Street to 5th Street Paving Improvements (197013-006)**
  - A. Project is currently combined in the WAMPO TIP with the “Meridian – 69<sup>th</sup> Street to Railroad” as a single project.
  - B. Project Details:
    1. Bid Date and Construction Duration = See South Meridian.
    2. Traffic Control = One lane one-way northbound traffic.
3. **Water Master Plan and Model**
  - A. Project Details:
    1. Fire Hydrant flow testing complete 8/1. Continue to develop and calibrate model and produce preliminary report.

## **Warranty Projects**

1. Water Tower Rehabilitation (187013-004) – Cunningham – September 6, 2024.
2. Ford Street Waterline Improvements (217013-003) - Wildcat Construction - November 11, 2024.
3. Ford Street Reconstruction (200557-000) – Wildcat Construction – July 11, 2025.

## **GOVERNING BODY REPORTS**

**A. Mayor Cicirello**

**B. Councilmember Stamm**

**C. Councilmember Evans**

**D. Councilmember Bass**

**E. Councilmember Anderson**

**F. Councilmember Gregory**

**G. Councilmember Kerstetter**

**H. Councilmember Wilson**

**I. Councilmember Colbert**

**ADJOURN**